College Technology Team Meeting

Date: 5/16/05
Time: 9:30 am
Location: TRF Room 654

Chair: Shari Olson, Stacey Hron
Members Present: Milt Kinzler, Sue Dalager, Scott Foss, Roger Peterson, Dorinda Sorvig, Dennis Sevigny, Ron Dvergsten, Chad Sperling

Members Absent: Chris Eggl (Student), Robert Hunter (Student), David Christian, Don Campbell, Jeff Thomas, Steve Alston, Terry Wiseth

Team Minutes

Purpose: To review technology recommendations per subcommittee. Each committee chair will present priorities for FY 2006 relative to their team's action plan document.

COMMITTEE: TRF CLASSROOM TECHNOLOGY

Chair: Dennis Sevigny

Discussion: Dennis presented an overview of the committee work and identified that the overall findings from the survey indicated very positive results with no glaring needs. Dennis also noted appreciation for all of the committee work Dorinda Sorvig did on the plan and survey.

Dorinda carried forward a recommendation from TRF faculty association to purchase an additional Mobile Laptop Cart.

Accomplishments:
1) Survey and Survey Results;
2) Inventory of all projectors;
3) Standardized Computer Equipment Recycling Plan;
4) 5 Year Projector Recycling.

Committee recommendations: –

1) Stacey and Shari will meet with Jeff Thomas and English faculty to further define the need and to discuss cost and current utilization;

2) Purchase classroom computers with combo DVD/CD units;

3) Continue the Netop License and have the Emerging Technology Specialist offer training sessions;
4) Add Netop to EGF.

COMMITTEE: EGF CLASSROOM TECHNOLOGY

Chair: Milt Kinzler

Discussion: Milt noted the EGF campus has made a lot of progress since joining forces with TRF. "We've come along way". Milt also suggested In-service days be used to "Showcase Technology".

Accomplishments:
1) Survey- all items were addressed and put on priority list;
2) Positive feedback;
3) Enhanced instruction by adding projectors to many classrooms;
4) Adding Robotic Camera into Nursing – opportunity to experiment with new technology.

Committee Recommendations:
1) Consider cross campus recycling of projectors;
2) EGF is purchasing separate DVD/VCR units do to complications with combo units;
3) Purchase Polycom unit with two screen option;
4) The Emerging Technology Specialist will be asked to make arrangements for "Showcasing Technology" sessions and Robotic Camera in EGF;
5) Design a Technology workshop for new employees.

COMMITTEE: COLLEGE WEB

Chair: Chad Sperling

Discussion: Chad discussed the "Web To-Do list" and priorities set by the Web committee.

Accomplishments:
1) Local Webmaster;
2) Improved Look;
3) Updates being made;
4) Increase of information being shared.

Committee Recommendations:
1) Committee felt having local control with a College Webmaster was a plus;
2) The look of the web has improved;
3) Offer sessions showcasing the web, demo to employees and offer brainstorming sessions with department having their web pages designed.

COMMITTEE: PROFESSIONAL DEVELOPMENT

Chair: Ron Dvergsten

Discussion: Ron discussed survey sent to all employees for technology training suggestions.

Accomplishments:
1) Byte of Technology sessions;
2) Weekly E-mail blasts

Committee Recommendations:
1) Survey should be sent each semester;
2) Possibly change the e-mail "Technology In the Know" to once a month;
3) Need update on tolls in room 617 (TRF campus) – notify employees of all technology resources available to them.

COMMITTEE: INFRASTRUCTURE

Chair: Scott Foss

Discussion: Scott discussed the installation of the network switches in EGF and other projects scheduled for summer.

Accomplishments:
1) Network upgrade of switches that replaced refurbished equipment;
2) Reduction in network down time;
3) Introduction of Wireless Access points in TRF.

Committee Recommendations:
1) Recycling plan for all equipment and computer replacements;
2) 8 Year Core Recycling plan;
3) 5 Year Switches Recycling plan.

COMMITTEE: STUDENT TECHNOLOGY – TRF AND EGF

Chair: Stacey Hron

Discussion: Stacey reviewed the technology purchases and recommendations from students.

Accomplishments:
1) Cyber Areas;
2) 3 Year Recycling Plan;
3) Discontinuing of EGF Dial up services (save 13k).

Committee Recommendations:
1) The committee agreed with the recommendation to create new ITS positions;
2) Committee also agreed to recommend to Administration that the Advanced Business Cost should come out of a college budget not tech fees, except for Student Copies cost ($2,000.00);
3) Stacey and Shari will meet with Ron to discuss FBM Allocation;
4) Add library computers and Cyber area computers from EGF campus to the purchasing/recycling schedule.