

Information Technology Team Meeting

Date: 4/18-08

Time: 2:00 PM

Location: EGF 306B TRF 662

Chair: Stacey Hron

Recorder: Holly Deschene

Next meeting date: Friday, May 16th

Members Present: Holly Deschene, Stacey Hron, , Karleen Delorme, Scott Foss, Joanne Bachmeier, Juan Barrios, Sue Dallager

Members not present: Wyndle Kinney, Jennifer Sundberg, Chad Sperling

Agenda

1. 2008-2009 Laptop Specs update:
2. D2L Update
3. IT conference
4. Marketing Contest for Airport

Team Minutes

- IT Conference: Work study students will be covering in EGF and Juan on Wednesday.
- D2L update: D2L computer specs will be updated to reflect Vista computers.
- Marketing Contest for Airport: an iPod will be given out to one person who's name is drawn. To qualify, people would mention or promote the NCTC Aviation program on their social networking sites and fill out a form saying that they did it. Working on an airplane with iPod or holding a model airplane in one hand and the iPod in the other.
Action Item: Stacey will draft a flyer and send it to the team to look over and comment on.

Desire 2 Learn

- Update on upgrade to vs. 8.3: MNSCU will be upgrading the first week in June. The look is completely different. Training videos are available at the Faculty support Center course. Karleen will do training in May for faculty that are teaching Summer semester. Additional training will be given in August before classes start and also in September.
- Karleen has to redo all DOME settings. The system is brand new and it has not been tested. Everyone will be starting at the same time this year.