

FY 2010-FY 2911 NCTC Committee Work Plan

Technology - Student Committee

Management Lead: Hron

I: Activities Related to NCTC Strategic Plan

Contributing Responsibility for Strategic Focus Two: Cultivate High Quality Programs, Services, and Employees
Wildly Important Goal 3: Improve institutional performance against established quality standards (measures will be developed during academic year 2009-2010
Strategy e: Enhance Stakeholder Satisfaction: Improve perceptions of satisfaction and likelihood to recommend NCTC among students, employees, and external constituents

Anticipated Major Activities	Responsible Party (individual, department, or committee)	Anticipated Implementation Date	Projected Institutional Outcomes	Actual Institution Outcome or Progress toward Future Goal
Survey students to gather input and ideas on ways to continuously improve technology at Northland.	IT Department and Committee	On-going	Student Input on ways to improve technology access and services.	
Equipment – Recycle equipment based on equipment recycling plan.	IT Department and Committee	On-going	Improve student access to technology by ensuring equipment is up-to-date	
Survey Students to gather ideas for Technology Training, Needs and Ideas	IT Department and Committee	Per semester	Expand student knowledge of technology services available.	
Review and research ways to improve existing technology services available to students, such as e-mail, portals, printing, etc.	IT Department and Committee	Summer 2010	Enhance technology access for students	
Review and implement additional Network Security System tools and methods.	IT Department and Committee	Semester beak 09	Enhanced network security and reliability	
Include in fiscal year priorities and goals annual maintenance costs for backup systems, equipment maintenance and e-mail scanning subscriptions.	IT Department and Committee	On-going	Enhanced network data integrity and reliability	
Annually review and update the Technology action plans/priorities and accomplishments	Committee	December and May of each year	Ensure goals and action items are created for the upcoming fiscal year; and to ensure follow up of action items completed.	

II: Other Committee Activities

Anticipated Major Activities	Responsible Party (individual, department, or committee)	Anticipated Implementation Date	Projected Institutional Outcomes	Actual Institution Outcome or Progress toward Future Goal
Host student LAN party	Student Senate, IT		Encourage student use of technology.	
Continuously seek ideas to increase student participation on committees.	Committee	On-going	Gather input and achieve student participation	
Include students in the communication of all meeting minutes, action plans and goals.	Committee	On-going	Increased Technology Communication	

FY 2010-FY 2911 NCTC Committee Work Plan

Technology - Utilization Committee

Management Lead: Hron

I: Activities Related to NCTC Strategic Plan

Contributing Responsibility for Strategic Focus Two: Cultivate High Quality Programs, Services, and Employees

Wildly Important Goal 3: Improve institutional performance against established quality standards (measures will be developed during academic year 2009-2010

Strategy e: Enhance Stakeholder Satisfaction: Improve perceptions of satisfaction and likelihood to recommend NCTC among students, employees, and external constituents

Anticipated Major Activities	Responsible Party (individual, department, or committee)	Anticipated Implementation Date	Projected Institutional Outcomes	Actual Institution Outcome or Progress toward Future Goal
Equipment – Recycle equipment based on equipment recycling plan.	IT Department and Committee	On-going	Improve access to technology by ensuring equipment is up-to-date	
Include technology in the online budgeting request system to submit technology needs/requests.	IT Department and Committee		Provide one place for all budget requests.	
Review and research existing technology services available to employees, such as e-mail, printing, portals, etc.	IT Department and Committee	Summer 2010	Enhance technology access for employees	
Review and implement additional Network Security System tools and methods.	IT Department and Committee	Semester beak 09	Enhanced network security and reliability	
Include in fiscal year priorities and goals annual maintenance costs for backup systems, equipment maintenance and e-mail scanning subscriptions.	IT Department and Committee	On-going	Enhanced network data integrity and reliability	
Annually review and update the Technology action plans/priorities and accomplishments	Committee	December and May of each year	Ensure goals and action items are created for the upcoming fiscal year; and to ensure follow-up of action items completed.	

II: Other Committee Activities

Anticipated Major Activities	Responsible Party (individual, department, or committee)	Anticipated Implementation Date	Projected Institutional Outcomes	Actual Institution Outcome or Progress toward Future Goal
Post Minutes and documents in virtual office for all employees to review.	Committee Recorder/Web Staff	On-going	Increased technology communication	
Work with the Continuous Improvement team to promote increased use of GroupLink for technology requests and support..	LEAN Team member	Feb. 2010	Improved college-wide use of GroupLink for technology requests and support.	