

CAMPUS	REQUESTOR	ROOM	REQUEST	ACTION TAKEN
	ITS request			
	Facilities request			
Airport Campus	Susy Dowers/Lynn McGlynn	Every room	It would be nice if the Airport campus was as up to date as the Main campus...Room 11 is a lot better, however every other room needs to be updated and it would be nice to have a day a week where an IT person was on campus all day to stay abreast of problems and concerns of students and staff. If this can't be done we wish to have our positions reclassified to IT positions because we do the work on a regular basis	need to determine what rooms be used next year - currently IT goes out when needed during the week and every Friday
East Grand Forks	Don Fischer	228	Separate room or area within room to setup servers/routers switches that run all the time. Noise with present setup is very loud and distracting.	Facilities will discuss with Don
East Grand Forks	Mary Fontes	Rm 114/Student Services	I need a power cord run from my light source inside my overhead to an outlet.	Facilities
East Grand Forks	Scott Halle	421 B	We would like an overhead projector and screen installed in this room please.	IT will install
EGF	Al Gunderson	226B	I am more interested in having help with developing online instruments to help in the documentation and statistical tracking of clinical experiences for our students at their clinical sites.	Scott will discuss with Al to find out more about the project
EGF	Don Fischer	228	One additional large screen and one additional projector for doing PowerPoint and demos at the same time.	will install over summer - projector on cart is already there and additional screen is installed
EGF	Sue Olson	210	One additional large screen and one additional projector for doing PowerPoint and demos at the same time.	will check on this request
EGF	Joanne Bachmeier	on hand	2 DVD/VHS combo units	IT will order
EGF	Joanne Bachmeier	218, 219, +	4 projectors + mounting kits for recycle plan	IT will order
EGF	Don Fischer	228	Color printer ...student use a program called packet tracer and the instructors print diagrams, printouts, schematics etc. that really should be done in color	student tech fee money - we will just up the cost in iPrint for this printer to cover the cost of color
EGF	Mary Amundson	All lecture areas	I would love to have the remote clickers for advancing slides available for signout to faculty for the year. If you don't bring it back you pay for it. If you bring it back, you get to reserve it for the next year. I also am anxious to upgrade to vista	currently available for checkout in library--when requested I have ordered clickers for some fac out of their cost center
EGF	Nicolas A Thompson	115	I think there should be a port for internet access if a student would like to hard wire into the server. Just in case something was wrong with their wireless.	furniture is covering ports - will check to see if there are existing extra ports
EGF	Paul Oehlke	Fergus Falls	FBM instructors should have flat monitors for their offices. It is very difficult for two or three people trying to read the laptop monitor screen. Especially when farmers and FBM instructors are middle aged or older.	FBM - \$35,000 for technology to fund request
EGF	ITS request	Server Room	Security camera	Bob
EGF	Richard Wills III	218	We don't have a DVD player in that room.	DVD player is in that room, Joanne will touch base with Richard

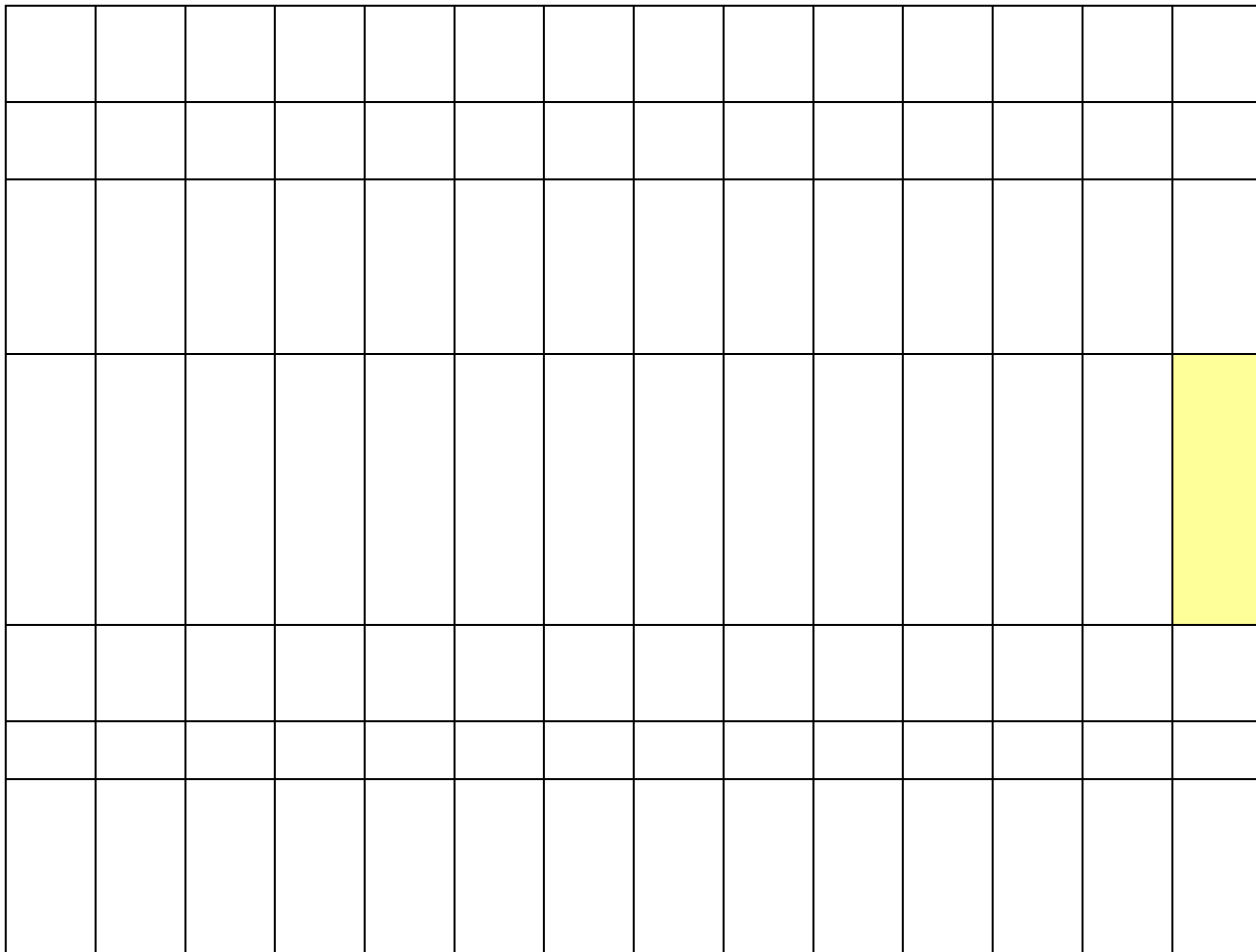
EGF	Sherry Lindquist	Room 339	Wireless goes out quite often in this room, and there are no ethernet plug ins located near the front of the room, so this is difficult for instructors who need to display web pages onscreen. While I'm at it, there are very few ethernet connections available near the fronts of rooms, although there are a lot of cut out boxes where connections might be installed. Sooner is better.	We will check out that room and see what the plans are for that room with the bonding project
EGF	Tracy Wright	n/a	It would be very helpful to have all monthly meetings with Dr. Temte on WebEx so people can join synchronously via the Internet and/or review the archived meeting at an alternative time.	Nets use the Tanberg's to record the meeting - Stacey will contact Anne regarding this request first
EGF & TRF	Karleen Delorme	204	Funds to cover the D2L Site Admin and Technical Support (2 people) attending the annual Desire2Learn conference - \$3500. Attending the annual conference enables us to: view the proposed changes D2L is working on in future versions, meet with D2L programmers to inquire about specific problems and solutions, network with Site Admins and technical support from all over the US, view demos on how other institutions are utilizing D2L tools that may benefit our college-faculty-students, view demos from other vendors on products to enhance and engage student learning both on campus and online.	Professional Development Cost Center
Roseau Satellite Site	Nicole Hagen	Classroom B	We could use a few more computers in Classroom B at the Roseau site. Currently there is one student computer in the classroom that we can use for proctoring tests. When that classroom and the computer lab are busy with classes then there is no other location to offer students where they can have their test proctored. Sometimes students request to take their tests at the same time, but we only have one computer available in the classroom. Ron has asked already, and we've mentioned it to Juan so maybe you already have a request for three more laptops already. We may consider putting one of those laptops in the storage room area to use for proctoring, or for an additional computer for Nicole or Dave to work from since they share an office and sometimes need privacy when meeting with students, etc...and much of the advising work we do requires a computer. The area in the storage room has already been cleaned up and a table designated for such a computer. The computer would have to be secure in such a way so it could not be stolen since many people have access to this site. We have also designated an area in the classroom for extra computers as well	recycled FMB laptops have been sent there
Thief River Falls	Alan Swanson	605	I would like a single power switch that controls all computer monitors, like room 263 has. It works well to be able to shut off and turn on the monitors without affecting the computer program running. I miss the classroom software that lets me see what the students are doing from the instructor's station too.	25 Netop licenses from EGF can be used in that room -- Facilities will take care of the power switch
Thief River Falls	Richard Morgan	Moorhead	I'd like someone from Technology to meet with us, the Management Staff every time we meet with Dean Dvergsten for about 45 minutes just to update us on one or more software items that we use/misuse.	Holly will check with them
TRF	.	classrooms	It would be nice to have a phone or some other type of communication system in the classrooms. There were several occasions when equipment was not working while class is in session and there is no way to contact IT support or maintenance. It is not feasible to "make a quick walk" to the IT department from rooms on the far west side of the building without wasting half a class period - not to mention that IT staff are often out of their office area and the doors are closed. Having some sort of system to contact IT, maintenance or administration in case of emergency would be a benefit. If nothing else, a phone located in each wing would be better than nothing.	Not cost effective to put phones in all classrooms -- IT & Facilities on TRF campus have cell phones

TRF	Andy Mueller	329	I teach ITV in this room and I can't see all my students at EGF. I know that we're already working on this problem. I have the same problem when I am there looking over here. When students are using the computers I can't see them.	in process of re-doing ITV rooms
TRF	Cindy Cedergren	Pres. Office	I'm wondering if anything was decided on improvements to the Commons area, ie - rugs, different seating arrangements, etc. Also, I suggest moving the large potted plants away from any directional signs and plaques. The signage has no value or purpose if they cannot be seen. (Just some suggestions for improvement)	Facilities
TRF	Dan Edman	airport / computer lab	Provide headphones for computer lab / approx 20 sets	we do not provide headphones due to sanitary reasons - headphones are available in the bookstore or from various other vendors
TRF	DeLoris Larson	Room 703	Projector takes time - before being able to visualize on screen.	IT will check out
TRF	Dorinda Sorvig	nursing	Just a request to ensure that the entire campus and faculty suites/offices are wireless accessible. I've heard a couple of comments that they couldn't get wireless access - but now can't remember the room number!	entire campus is covered with wireless access - if signal strength is low in some areas IT may have to add additional access points
TRF	Jack Haymond	201 & 329	Need for timely IT assistance when encountering technical difficulties. ITV Room 329: Need for a phone that connects to Jeff Sinks and other IT support that works without a personal code requirement. My code number does not seem to work in 329. My cell phone (with long distance capabilities) does not function in TRF room 329. EGF has very good personnel in the EGF NCTC Library to take care of problems quickly. I have heard that the new TRF ITV rooms will be much more conveniently located to IT however. Room 201 need to have a phone connection of some sort to IT personnel. This room is across campus from IT. Technical difficulties require a lot of time to "hoof" down to IT and back to 201. Phoning would be easier.	IT & Facilities on TRF campus have cell phones - no phones necessary - new ITV rooms in progress
TRF	Jack Haymond	201 & 329	ITV Room 329. This room needs a phone line that connects directly with IT personnel such as Jeff Sinks. My personal six digit number does not work via the 329 phone, hence I have to "hoof" it down to IT when problems occur. NOTE: EGF ITV Room 436 is directly next to the Library. The Library folks are very helpful. The new TRF ITV rooms appear to be much more conveniently located to IT. Room 201 needs to have a phone connection to IT. The long distance to walk from Room 201 to ITV is inconvenient and time consuming in cases of malfunctioning. Could a pad camera be installed in Room 201? Showing geographic specimens and history relics would thus be facilitated.	IT & Facilities on TRF campus have cell phones - no phones necessary - new ITV rooms in progress IT will order Pad camera for room 201
TRF	Karen Bierman	604	Would you be interested in helping me work with PDA's as a clicking device for games. It would require Bluetooth tech. I am researching this some and would be interested in trying this type of technology. Dorinda has gotten a grant and we have some PDAs in the nursing dept. I thought I might implement this type of tech. during fall semester when I do my practicum at MSUM. Let me know what you think?	Holly will check with them

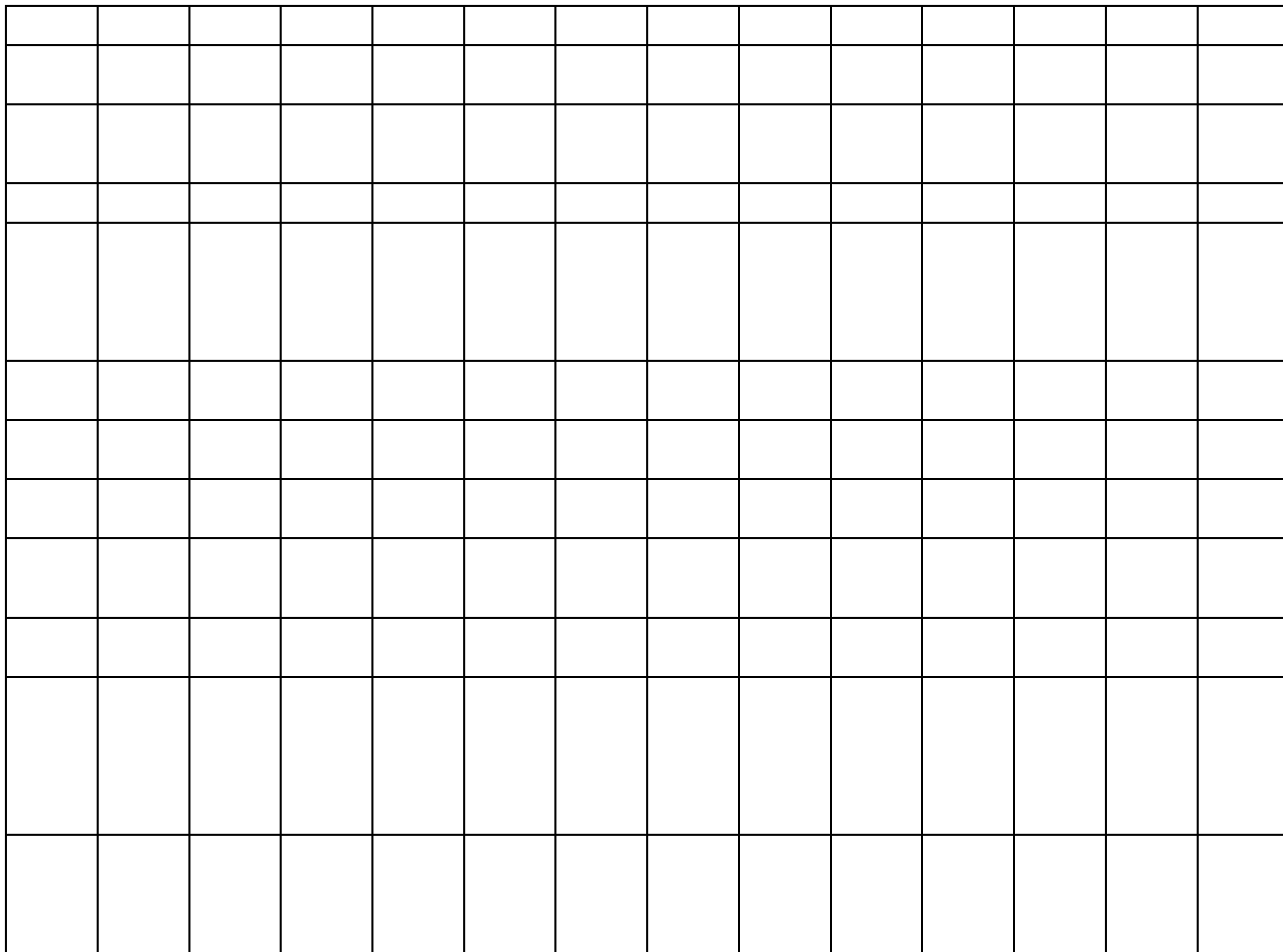
TRF	Kathy Huschle	105 and 109	Please upgrade the instructional computers. The current ones are extremely slow.	2.4 GHz - 256 RAM will be upgrading memory
TRF	Linda Samuelson	405	The 3 computers I have in the music lab are getting old and can longer operate our software correctly or well. I would like to do more with computer music but I am being held back by the technology available.	Dell 1.5 GHz 512 RAM will replace
TRF	Linda Samuelson	Music Suite	This particular part of the college has had nothing substantial done with it since it was built in 1990. A list of items to be addressed has been forwarded to Clinton and I hope that some (preferably all) items can be addressed before next fall.	Facilities will check on this
TRF	Linda Samuelson	401, 403, 405, 407	Please remove all of the old gray chalkboards and replace with white boards designed specifically for music that already has staff lines on them.	Facilities will check on this
TRF	Linda Samuelson	Theater	The theater is in dire need of some updating. Much in there is original to its 1972 construction. This could be a real draw for our campus and yet it is barely sufficient for our needs. A list has been forwarded to Clinton detailing some areas that should be addressed. In particular at this time is the climate control, and I am not talking HVAC. The theater is typically very warm even in the dressing rooms. An old thermostat is hanging off of the wall on the stage and when it is cold there is visible gaps in the doors.	Facilities will check on this
TRF	Mark A Johnson	729/Auto service classroom	ceiling mount projector Hard wire to SW area of classroom with drop for podium area	Dave Olsen & Facilities
TRF	Norm Halsa	729	Wireless transmitter/receiver for room 729 or a higher signal strength one in replacing the one in the main shop. Hand-me-down desk tops for our aged ones. Printer for Room 729.	wireless in progress - need recycled computers & printer
TRF	rocky ammerman	541E	Not necessarily a request, but is there any ideas for the commons area. Now that students are beginning to use the cafeteria after the changes - could another idea revitalize the use of the commons?	Facilities will check on this
TRF	rocky ammerman	541E	Need ideas on space utilization for "registration computers" once Lisa and I move to the west side of the Student Services area. All of the advisors/registration staff will be on the west side - where can it reasonably go at this point? Questions?	Facilities will check on this
TRF	Sue Field	Mahnomen	We could use more computers at Mahnomen. I'm going to be writing a grant for some this summer, but if we don't get it, we could use another 10 computers easy. Sue	computers are ready to send to Mahnomen
TRF	Tishara	654/735	I love being introduced to the new technology that is out there, but I don't always leave feeling comfortable with utilizing it. An example would be the new Novell email system. There are great options for organizing your views. We didn't have access to the new system the day we trained. We got to see these new options, but by the time I got back to my desk, I couldn't figure out how to implement them. I also didn't make the time to make a follow-up appointment. Partly my fault, but it sure would have been nice to be able to see it and do it. Thanks, Tishara	IT will make sure software is on computers for training
TRF	Travis Ryder	621	There had been a plan in the works a couple years ago to run audio cables to the gym/auditorium and commons/545 PA cabinet areas to facilitate remote recording or broadcasting of campus events and to make the station audio available for background music in the commons. I wonder if we could still make that happen. It would make it easier for Pioneer 90.1 to provide coverage of events.	Dave Olsen & Facilities

TRF	Travis Ryder	621	Replace tiny paging horn facing north parking lot with one or more full range outdoor speakers.	Dave Olsen & Facilities
TRF	Clinton	old day care	Criminal Justice is moving out to old day care center - need network access	IT will check out

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