



## Northland Community & Technical College Technology Utilization Committee Meeting

Date & Time: February 18, 2010 ~ 3:30 p.m.  
Campus & Room #: EGF 301/TRF 545

### MINUTES

Attendees: Jennifer Sundberg; Stacey Hron; Joanne Johnson; Andrew Dahlen

Topic	Responsible Party	Discussion/Outcome
1. Recycling Plan	Jennifer	<ul style="list-style-type: none"><li>Employee Laptops have gone to a 4 year recycling plan.</li></ul>
2. Technology and Facility Needs Requests	Jennifer Sundberg	<ul style="list-style-type: none"><li>ACTION: Locate the form from past years; and bring to the next meeting to review and update.</li><li>May have been created by Scott Foss as it is an online form.</li></ul>
3. Documentation	Stacey Hron	<ul style="list-style-type: none"><li>Need to review and update our Priority Lists and Accomplishments by the May Meeting.</li></ul>
4. Adjourned		Adjourned at 4:15 P.M.