

Technology Utilization

Team Meeting

Date: January 18th, 2007
Location: EGF- 106B, TRF - 662

Time: 12:00

Chair: Sue Dalager

Recorder: David Olsen

Members Present: Dorinda Sorvig, Scott Foss, Sue Dalager, Milt Klinzer, Rob Jung, Holly Deschene, Susan Olson, Mary Hanson

Members Absent: Kit Brenan, Don Campbell, Dennis Sevigny, Bob Gooden, Beth McMahon, David Olsen

Guests:

Team Minutes

Agenda item #1: Classroom Survey

Presenter:

- Shorten question #2 adding "include arrangement of the furniture and technology in the classroom.
- Reword question #6 to include "any aspect of technology" not just classroom technology.

Discussion:

- Survey time frame of 2 weeks for faculty to submit their surveys.
- Add question #7 to say: What new technology would you like to see the college to pursue?
- Add question #8 to say: What is your preferred delivery method for receiving technology training? (one-on-one, D2L, online, cd, classroom, webinar)

Sue will send out the revised survey to committee members for final approval.

We are planning to have it sent to all faculty before the end of January.

Conclusions:

Action items

Person responsible:

Deadline:

✓
✓
✓
✓

Agenda item #2: Certification for teaching staff

Presenter: Holly Deschene

Discussion:

- Holly presented an training incentive idea of computer dusting brushes. She has a quote from Nelson Ink for 50 brushes imprinted with the Northland Logo for 118.00 plus shipping and set-up. The committee agreed that this would be a good idea and Holly will move forward with it.

Conclusions:

Action items

Person responsible: Deadline:

Agenda item #3: Incentives for training sessions

Presenter:

Discussion:

- Dorinda will ask Becky Holthusen about certification for teaching staff. Are the training certificates still needed? If they are, then there needs to be some paper trail for alternate training methods.

Conclusions:

Action items

Person responsible:

Deadline:

Other Information

Resources:

Special notes:

- Stacey brought up the Laptop task force which is looking at laptop policies.
- Stacey mentioned reviewing the Action Plan in time for the February 1st,