Professional Devlopment   Team Meeting

Date: 11-21-05   **Time:**   12:00
Location: TRF 545, EGF 106

Chair: **Recorder:**
Members Present: Holly Deschene, Terry Wiseth, Kristina Keller, Rob Jung, Mary Hanson

Members Absent: Ron Dvergsten

Team Minutes

Agenda item:	Discussed Guiding principles of the technology committee. Handouts provided purpose and membership of the team model and accomplishments from FY05.	**Presenter:**	Stacey Hron

Discussion: Chair, recorder and one other person elected for College Technology Committee

Conclusions:

Kristina will serve as Chair.

Holly will serve as recorder.

Rob Jung and Chair will attend College Technology Meetings.

Next meeting set for December 1, 2005 at 12:00

Action items	Person responsible	Deadline
✓ Review FY06 Action Plan and prepare to discuss progress at January College Technology Meeting.	Chair - Committee	December, 05
✓ Stacey will e-mail the action plan to review prior to December meeting	Stacey	11-21-05
✓ Stacey will e-mail the chair and recorder further details and documents needed.	Stacey	11-21-05
✓ Handout will be provided to members absent		
✓		
✓		

Other Information

Guests:

Resources: Polycomm

Special notes: Committee will work closely with CTL committee