



## Northland Community & Technical College Planning & Assessment Committee

November 15, 2005

1:00-3:00 pm

Room #210

Attendees: Kate Schmalenberg, Cheryl Byrne, Avis Dyrud, Tim Reuter, Dorinda Sorvig, Kerry Jaeger, Al Shervold, Jeff Thomas, Kent Hanson, Dennis Wierima, Renee Kringlen

### Meeting Agenda

Topic		Discussion/Outcome
1. Welcome and Review of Minutes		Read, clarified and approved minutes.
2. Prepare/review action plan and flow chart for program review and assessment		Tabled: Still in proofing stage.
3. Merged "Assessment and Program Review Plan."		Program review is on a 5 year cycle. Dorinda is going to change what needs to be changed. Kerry mentioned to make the program review a type of check list. Programs that have to fill out program review forms need to do both institution and regional and/or national accreditation forms.
4. Program assessment and review worksheet		Kerry presented forms easiest to work with. Kerry is going to put together and send out to everyone. Kent thinks program form a priority because of the 5 year for assessment plan. Combine course and program blocks together.
5. Other areas of assessment (e.g., Student Services)		Student services: Cannot make decision until we know where they fit in the assessment. Academics is the priority for now.
6. EGF Health Division Meeting		Al reported that the meeting wasn't too "positive." They feel that it is another report that no one will read. The APRC needs to mesh together outside assessment demands with the NCTC plan to limit work duplication.
7. Other Agenda Items		TBA
8. Next Meeting		December 7th in Thief River Falls room 545 from 2-4