



Northland Community & Technical College

Assessment and Program Review Committee Meeting

March 21, 2007

10:00am – 12:00pm

Via Poly Comm

EGF: 306B

TRF: 662

MINUTES

Attendees: Avis Dyrud, Dorinda Sorvig, Jeff Thomas, Susy Dowers, Andy Mueller, Mike Normandin, Kerry Jaeger, Kent Hanson, David Christian, Dennis Wierima, Michelle Thomas, Kerry Jaeger, Al Shervold, Tim Rueter
Recorder: Kerry Jaeger

Topic	Discussion/Outcome
1. Welcome	Welcome by Kerry – 10:08 pm.
2. Review and Approve Minutes (Feb.)	Minutes from Feb. meeting were reviewed.
3. Report on Program Review Monthly Reporting	Al S. sent email to staff requesting input on assessment progress as well as to get some ideas, Things seem on track. Input still coming in. Avis reported that TRF also seemed in progress.
4. Report on Program Assessment	Programs seem to be progressing here. Not all programs have reported in. May need to communicate who the assessment resource/contact people are for each campus.
5. Report of Survey Activities	Some employer surveys have returned, but not as much as would like. Nonetheless, they are coming. May need to organize surveys by programs and distribute to respective programs. 43 surveys for LA, so far. LA program will have copies of the survey at graduation rehearsal, but the technical side is running out of time. Bemidji, UND, St.

		Cloud have been contacted for information. Reporting survey matter may take the form of a narrative.
6. APR Organizational Chart		Reviewed and discussed changes. Kerry will make changes.
7. April In-service Plan		Discussed and organized the April 9 th in-service plan.
8. April Meeting Date		26 April 2007 from 10:00-12:00 in EGF. Room TBA.
9 Adjourned		11:50am