



Northland Community & Technical College **Assessment and Program Review** **Wed, Oct. 1, 2008** **Room 239 1:00-3:00 pm**

Attendees: Kent H, Al S, Kit B, Norma K, Hank R, reporter: Renee Kringlen

Absent: Andy M., Beth M

Topic	Discussion/Outcome
1. Additions to the Agenda	No additions to agenda, Review April 08 minutes-posted
2. Recap year-end activities last year	<p>Al offered a synopsis of what had occurred with the website and forms revamp this summer from last years committee work – stressed the need to inform those working on assessment or the program review to use the newly posted forms</p> <p>Self-employed – No employer survey for those programs that grads are primarily self employed, should these programs utilize Alumni surveys?? Are there program outcomes that address this?</p> <p>Placements stats info is too delayed to be valuable in the employer survey process – need to see if we can make this a more workable system that will support college wide assessment?</p>
3. Committee membership	EGF has good faculty representation.... Norma will work with Linda for others from TRF
4. NCA report – what's our part?	<p>Draft written by October 31. Through our meetings support needed documentation for the report. There is a concern that things are going to be overlooked.</p> <p>Committee membership is also active in the NCA steering committee work so there will be support as needed. Lots of resources and historical perspective of development of college wide assessment of programs and Program Review process are available on the website</p>

<p>5. Committee review of Program Review and Program Assessment reports that were completed last.</p>	<p>Committee noted needed changes in the posted Program Review schedule.</p> <p>Deans will set up “kick-off” meetings with AI S. and those going through Program Review 08-09 to review the process and time table</p> <p>The committee members also reviewed some sample of program assessment that were completed last year to get an understanding of the variety issues that need to be addressed</p>
<p>6. Next meeting</p>	<p>Not scheduled at this time.</p>
<p>7. Adjourned</p>	<p>3:55 pm</p>