

Assessment & Program Review Committee

November 16, 2011 Agenda

Present: Beth, Brian S, Jeff Bell, Peggy R, Kent H, Brian H, Cassie H, Andy M, Norma, Recorder Mary Jo Bydal

1. Report from Kent/ Andy on AASC approval of ILO statements

Brian to add changes approved at AASC to the ILO statements and post the revised document to the web.

- a. Changes to Common Course Outline requirements?
- b. Update ILO documents on college web page? Brian to update and have posted.

2. ILO Descriptions - Review/ Approve updated wording [ILO_FAQs-NCTC.pdf](#)

Measure academics first.

College wide

A single course cannot meet all of the ILO's.

Table where programs could identify which course is going to provide the assessment.

Ultimate outcome is to have a single report for our entire college that gives us an assessment evaluation and improvement plan and how the college achieves all of the outcomes. Also demonstrate how each individual program is assessing those and their information will funnel into a system.

3. ILO College Course Alignment - Review/revise/ approve document

Crosswalk between former 12 LA outcomes and the 5 ILO's.

Kent asked the task force to articulate their process at in-service. How they picked the courses to assess in 2 areas: Critical Thinking and Communications. Articulate in one paragraph.

Jeff said it may be useful to speak with a statistician. Not trying to assess every student. A small group of Jeff, Kent, Beth, Barb W to meet to decide what courses to assess. Sampling to be classes with a high traffic volume. Sampling to take place at the course level.

Programs to give class that they assess to be added to the list.

Suggested to remove classes from the last 2: Applied Info Tech and Personal Development

Add another meeting of the committee before January in-service. **Dec. 14, 2-4pm.** Asked committee to review the FAQ's document and make recommended changes.

4. ILO Assessment Reporting Process & Timelines

- a. Define Target for assessment of each ILO
- b. Create process to identify where ILO will be assessed for each program (table?)
- c. Determine how results will be reported

5. Update on Program Assessment Plans

No updates. Would like to explore buying assessment software. Continue the way it is.

6. Update on Program Review Processes

Brian H met with program directors in EGF and went over the form to be completed.

Brian H has asked for the document April 1, 2012.

INSERT SCHEDULE DOCUMENT HERE...

7. Other