

Assessment & Program Review Committee

December 14, 2011 Agenda

Present: Beth, Jeff B, Brian H, Kent, MJ, Andy, Norma. Peggy

Meeting Focus: Plan for January Inservice Presentation

1. College Survey Processes
MJ will be sending an email to faculty regarding access to Program Exit Surveys.
2. Review/ Approve FAQ document:
https://docs.google.com/viewer?a=v&pid=explorer&chrome=true&srcid=0B3pauhPmo9SNNzM2NDZiNmYtYjhmMS00YWI4LWJmNjMtNWVmNDI4MTIzNWY3&hl=en_US
3. Review Overview Document:
https://docs.google.com/document/d/1wA7ufzt4XgchcgO4ad6iCJhME_pVx_eichUdxnEHp5g/edit?hl=en_US Are we all on same page with our understanding of new process?
4. ILO Assessment Reporting Process & Timelines
Starting point with liberal arts is the original list.
Each transfer area.
The work done to date will also be helpful for the program faculty.
 - a. Define Target for assessment of each ILO
 - b. Create process to identify where ILO will be assessed for each program (table?)
 - i. Review Course Alignment Table for ILO Assessments: Communications & Critical Thinking:
https://docs.google.com/viewer?a=v&pid=explorer&chrome=true&srcid=0B1cjgx6koVX_Y2U3ODRiNzMtNmZjNi00OTdhLWFhY2ItN2MyMzdIODE2ZmY0&hl=en_US
 - ii. Review ILO Grid for programs:
https://docs.google.com/viewer?a=v&pid=explorer&chrome=true&srcid=0B1cjgx6koVX_MDk5MTM0N2MtZWU1NS00MjM4LWVmYjctZDRjNjFjMmlwOGEz&hl=en_US
 - c. Determine how results will be reported
Need raw data - to have all the data available
Add the range on each of the four measures
Not overly complex
Who is keeping the data?

Build a form that the data can be placed in (Beth will build).

- i. Gather data from programs on which course being assessed and what will be assessed for review/ approval at Feb meeting?

- ii. Review sample reporting form:

https://docs.google.com/spreadsheet/viewform?hl=en_US&formkey=dE94Z3VoRG9iWVNTSU9WaHhuM1h0SXc6MQ#gid=0

- 5. Determine plan for presentation of this information at inservice.

Have 1.5 hour on the schedule...

Overview of new process - Beth and Andy

How this would replace the current Liberal Arts assessment - Andy

Jeff Bell to present the assessments for critical thinking done by Mark Decker and Brent Braga to the entire group.

A reporting form will be handed out in the break-out sessions.

Break out in 3 groups: Liberal Arts/Business, Health, Trades

Activity to identify the course they are assessing and what type of assignment - Jeff Bell/Andy for liberal arts (Brian H), Peggy Rogers/Brian S for technical & trades (Kent to attend), Beth/Cassie for health & business (Norma)

Raw data collection place - one person for each area place collect the data and place the data in one location for easy access. Place in the "N" drive.

January 25 Mtg: Review questions, etc. from the inservice meeting.

Due date: April 15, 2012

APR committee review submissions at May meeting.

Fall 2012 inservice - a continuing process

**** MJ EMAIL NORMA: ROOMS FOR BUSINESS & HEALTH, TECHNICAL & TRADES, LIBERAL ARTS**