



ASSESSMENT & PROGRAM REVIEW COMMITTEE MEETING AGENDA & MINUTES - 12/18/12

3:00 PM - 4:00 PM, Dec. 18, 2012 | Location: Polycom: EGF, Rm 301; TRF, Rm 662

Meeting Main Topics

- ILO Assessment
- Common Course Outline Statements

Agenda

1. Approve Minutes
2. Last Meeting Follow-up
 - a. ILO Assessment
 - b. Tracking ILO Outcomes as they tie to courses at NCTC
 - c. ILO Assessment - 2013-2014
3. New Business
 - a.
4. Any Other Business
5. Next Meeting

Attendees

Andy Mueller, Beth McMahon, Brian Huschle, Cassie Hilts, Jim Jesme(A), Jim Retka, Jeff Bell, Peggy Rogers, Steve Crittenden(A), Tishara Melcher(A), Jodi Stassen, Brian Suckow,, Al Shervold

Note-taker

Mary Jo Bydal

Minutes

1. Approve Minutes
2. Last Meeting Follow-up
 - a. ILO Assessment

Some courses had the option to assess this fall. Intro to Computers assessed this fall.

Global and Civic Responsibility and Information & Applied Technology (new name) to be assessed this year. No one has done these two ILOs.

Rubrics are done, a time during inservice is being set aside for assistance to define what they will be assessing, Brian will email information to faculty, reporting documents needs to be cleaned up (Beth).

Email to include:

Rubrics

List of Classes for each Rubric

Deadline - pick a date and if someone needs an extension they need to contact their dean

January, 2012 presentation could be sent if it is updated/cleaned up.

ILO statements need to be updated.

Need a couple of faculty in TRF to attend the session in room 735. Jeff Bell & Brian Suckow will be in EGF.

b. Tracking ILO Outcomes as they tie to courses at NCTC

APR members to attend the next AASC meeting who are not on both committees. Next AASC meeting is 1/15/13 is 1-4pm, EGF. Communicate to Don Fischer, Chair, that ARP committee members will attend and could be put first on the agenda. Be prepared to answer questions by AASC. Beth, Brian S, Peggy to attend.

c. ILO Assessment - 2013-2014

Tabled until January, 2013.

3. New Business

Bring make-up of this committee to the Cabinet meeting.

4. Any Other Business

5. Next Meeting

Action Items

- ...
- ...

Future Meeting Agenda Items

- Program Assessment Form
- Program Assessment Results
- Update APR site

Meeting Schedule 2012-2013

Distance Ed. Committee – all at 3:00 PM (mostly Wednesdays/ one Tuesday)

- Wednesday, 9/19/12
- Wednesday, 10/31/12

- *Wednesday, 11/28/12*
- *Tuesday, 12/18/12*
- *Wednesday, 1/30/13*
- *Wednesday, 2/27/13*
- *Wednesday, 3/20/13*
- *Wednesday, 4/24/13*