



Assessment & Program Review Committee Meeting Agenda & Minutes - 2/27/13

3:00 PM - 4:00 PM, Feb. 27, 2013 | Location: Polycom: EGF, Rm 301; TRF, Rm 662

Meeting Main Topics

- ILO Assessment
- Program Review

Agenda

1. Approve Minutes
2. Last Meeting Follow-up
 - a. ILO Assessment
 - i. Survey Results & Plan for Follow-up
12 responses...very low number
This was a priority of Kent's as the CAO/VP and he is not here to move this topic along.
Beth feels that we need to stop and relaunch in the fall. Brian is resistant to give this up for this year. Maybe do an extended pilot. Get through the 5 outcomes at least twice before writing next HLC report and on-site visit (2019). Need to show the functionality of the rubric. Need to be sure the data is good data by defining who is going to do it and do it well. Focus on getting what we have, done well. Maybe target liberal arts this year. Morals of Medicine, Intro to Ethics, Macroeconomics, Environmental Science, history, etc. Steve stated not to lose information that other folks are working on.
Brian asked to include Karl Ohrn in the process.
Steve feels that the committee must be on the same page with the same message.
Make a shorter list of classes and communicate to faculty.
Jeff feels that if faculty know what it is that they need to do, they will do it.
 - b. Tracking ILO Outcomes as they tie to courses at NCTC - update from AASC meeting
 - c. ILO Assessment - 2013-2014 **TABLED**
 - i. Rubric review: Communication Skills
 - ii. New Rubric: Personal Development
3. Program Review - Draft Report status **TABLED**

4. New Business
 - a. ?
5. Any Other Business
6. Next Meeting

Attendees

Andy Mueller, Beth McMahon, Brian Huschle, Cassie Hilts, Jim Jesme(A), Jim Retka, Jeff Bell, Peggy Rogers(A), Steve Crittenden, Tishara Melcher, Jodi Stassen, Brian Suckow,, Al Shervold(A), Karl Ohrn

Note-taker

Mary Jo Bydal

Minutes

1.

Action Items

- ...
- ...

Future Meeting Agenda Items

- Program Assessment Form
- Program Assessment Results

Meeting Schedule 2012-2013

Assessment & Program Review Committee – all at 3:00 PM (mostly Wednesdays/ one Tuesday)

- Wednesday, 9/19/12
- Wednesday, 10/31/12
- Wednesday, 11/28/12
- Tuesday, 12/18/12
- Wednesday, 1/30/13
- Wednesday, 2/27/13
- Wednesday, 3/20/13
- Wednesday, 4/24/13