



Assessment & Program Review Committee

Meeting Agenda & Minutes – 12/08/2014

3:00 PM - 4:30 PM, December 8, 2014, Location: EGF 149, TRF 601

Agenda

Meeting Main Topics

- ILO Assessment for this year

- 1) Approve Minutes
- 2) APR website maintenance
 - a. Progress report
 - i. College
 - ii. D2L
- 3) Program Review: 2014-2015 (Brian Huschle & Karl)
 - a. Progress Report
 - b. FBM 5 year review
- 4) Program Assessment: 2014-2015
 - a. Progress Report
- 5) ILO Assessment: 2014-2015
 - a. Determine list of courses to assess
 - b. Rubrics:
 - i. Critical Thinking
 - ii. Information & Applied Technology
- 6) Liberal Arts Program Review
- 7) Any Other Business
- 8) Next Meeting: January 22nd, 2015

Attendees

Carey Castle, Brian Huschle, Peggy Rogers, Cassie Hilts, Brian Suckow, Andy Mueller, Karl Ohrn

Note Taker

Karl Ohrn

Minutes

- 1) Minutes from previous meeting were approved.
- 2) APR website maintenance
 - a. Progress report
 - i. College: Karl sent previous APR meeting minutes to Chad for update to the website.
 - ii. D2L: Peggy still working on this.
- 3) Program Review: 2014-2015 (Brian Huschle & Karl)
 - a. Progress Report Deans were all told to contact the programs that are due to complete Program Reviews this year and inform them of the requirements and due dates. We don't know if this is complete; Brian H. will follow-up with other deans to ensure this is completed.
 - b. Farm Business Management 5-year review Due to revisions in the program, we will provide a 2-year extension for this program to complete their program review. They will now be required to complete their program review in the 2017-2018 academic year. The program review schedule needs to be revised to reflect this change.
- 4) Program Assessment: 2014-2015 Peggy will send an email the week of in-service in January, plus a reminder the week of 26 January (see Peggy's email example) to all program directors to remind them of the Annual Program Assessment requirements.
- 5) ILO Assessment: 2014-2015
 - a. Determine list of courses to assess-- Karl will find a better list of courses (see ILO 2-3 Identified Courses.docx)
 - b. Rubrics to be assessed this year:
 - i. Critical Thinking
 - ii. Information & Applied Technology
- 6) Liberal Arts Program Review: The committee will plan on working on the process for program review of liberal arts during the spring semester.
- 7) Discussion concerning proposed curriculum map (Peggy's example)

The curriculum map sample provided by Peggy will become an attachment to the Program Review report. Columns L through Q on the curriculum map will be removed as they are not necessary for the report.

Action Items

- Find the current list of courses with ILOs assessed to send out to faculty (Karl)
- Deans follow up with program directors that will be completing Program Reviews this year
- Send email to remind program directors of Annual Assessment requirement (Peggy)

Future Meeting Agenda Items

- Liberal Arts Program Review

Meeting Schedule 2014-2015

Assessment & Program Review Committee –

<i>Day</i>	<i>Date</i>	<i>Time</i>
<i>Tuesday</i>	<i>November 25th</i>	<i>3-4:00</i>
<i>Monday</i>	<i>December 8th</i>	<i>3-4:30</i>
<i>Thursday</i>	<i>January 22nd</i>	<i>3-4:30</i>
<i>Thursday</i>	<i>February 12th</i>	<i>3-4:30</i>
<i>Thursday</i>	<i>March 5th</i>	<i>3-4:30</i>
<i>Thursday</i>	<i>April 2nd</i>	<i>3-4:30</i>
<i>Thursday</i>	<i>May 7th</i>	<i>3-4:30</i>