



Assessment & Program Review Committee
Meeting Minutes 4/19/2017

3:00 PM - 4:00 PM, -- Location: EGF - 301; TRF - 662

Attendees

Jeffery Bell, Brian Huschle, Karl Ohrn, Joel Ziegler

Meeting Topics

- Annual Assessment Report Outline Update
- Policy 3080 Program Assessment
- Global and Civic Responsibility Rubric
- Service Learning

Minutes

1. **Approve Minutes**

Minutes from the 15 March 2017 meeting were approved.

2. **Program Review: 2016-2017**

Fire Technology, Paramedic, Radiologic Technology, and Computer & Network Technology programs have submitted their Program Review drafts. These reports are ready for review.

The following programs have not yet submitted their reports:

- a. Criminal Justice
- b. Health Sciences Broadfield
- c. Imagery Analysis
- d. Welding Technology (EGF)
- e. Liberal Arts
- f. Carpentry

3. **Program Assessment 2016-2017**

a. **Professional Development**

Dorinda and Peggy are conducting an Annual Program Assessment workshop 26 and 27 April. There will be a one-hour session each day from 12:00 noon to 1:00 PM.

Location: April 26, 301 EGF/461B TRF/AC16 Aviation Site

April 27, 635 TRF (only)

4. Other Business

a. **Annual Assessment Report Outline Update**

No report at this time.

b. **Review of Academic Policy 3080**

Academic Policy 3080, *Program Assessment*, had been referred to APR Committee for review. Committee members present reviewed the policy and offered no changes at this time. The policy will be annotated as having been reviewed by the APR Committee on 4-19-17.

c. **ILO Assessment 2017-2018**

The Global & Civic and Applied Technology ILOs will be assessed in the 2017-2018 academic year; accordingly, the Committee needs to complete revision of the Global & Civic rubric. We discussed presentation of ILO data to faculty. Jeff plans to show data from the past year as well as a summary report reflecting all data collected to date.

d. **Assessment of Service Learning**

We discussed the new Service Learning program being implemented this fall and how it would be assessed. Parts of either the Global & Civic or Personal Development rubrics (or both) might apply. Since this is a co-curricular program and it is not tied directly to academic outcomes, a new rubric should be developed for this once student outcomes for service learning are determined. It was agreed that this committee should not be responsible for assessing service learning.

5. **Next Meeting:** May 17th, 2017, 3:00-4:30 PM; EGF 149, TRF 601.

Meeting Schedule 2016 - 2017

Wednesday	EGF – 149 TRF - 601	May 17 th	3:00-4:30
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