



Meeting Name: Joint Assessment & Program Review and HLC Assessment Academy Team Committee

Date & Time: September 19th, 2018 3:00 – 5:00 PM

Campus & Room # EGF 149 / TRF 461B / AC15

Committee Minutes

Attendees: Brian Huschle, ~~Jodi Stassen~~, Mike Curfman, Curtis Zoller, Mary Fontes, Jeff Bell, Justin Berry, Stephen Nelson, Zackary Nicklin, Deb King, Brian Suckow, Peggy Rogers (APR chair)

Absent: Jodi S.

Topic	Responsible Party	Discussion/Outcome
Call to order	Peggy	
1. Approve Minutes		
2. 2017-2018 Annual Assessment Update		Update – Brian No additional course have been submitted to Brightspace Automotive and Sales, Marketing, & Management uploaded to the N-drive. Brian will continue to review and comment on submitted reports.
3. 2018-2019 Program Review		Updates: Architectural Technology - Jeff B – has met and conversing.



		<p>Commercial Vehicle Operator – Peggy R – has met</p> <p>Farm Operations Management – Justin – not yet</p> <p>HVAC-Heating, Ventilation & AC – Brian S – has talked to Karl & will follow-up again</p> <p>Nursing-Practical – Zack N – will try and connect with Dorinda next week</p> <p>Respiratory Therapist – Deb K – has met with Tony for initial info</p>
4. ILO Revision		<p>Update: Jodi – not present</p> <p>Peggy shared Jodi's email regarding revisions to the ILO 2 and 3.</p> <p>Revision Order:</p> <p>Brian input:</p> <p>Critical Thinking ILO: Breakdown at course level - Critical Thinking – doesn't necessarily work at course level of disciplinary does. Brian shared which courses were shared together in the analysis. Comparison of the technical side vs. liberal arts side.</p> <p>Brian inquired by members in attendance – (assessment academy members), this needs to be addressed; starting with asking this breakdown to take place with other four ILO's.</p> <p>1. Critical Thinking & Global/Civic Responsibility (being assessed 2019-2020)</p> <p>Next Steps: Jeff will work on other four ILOs and bring analysis to the group. Need to determine where or why the differences are between the technical analyses vs. liberal arts. Questions How assessed? Is that where the difference in logical connection is taking place?</p> <p>Members in attendance discussed their various opinions/concerns related to the perception of the ILO's and how they are assessed for critical thinking.</p> <p>Brian: (Brian's first two ways of assessing that discussed previously; breaking</p>

		<p>down technical vs. liberal arts assessments for critical thinking. Have Jeff run regression report on ILO 2 and 3 <i>3rd – approved course learner outcome for the ILO's are not of the same nature across the technical programs vs. the liberal arts courses. It is more down to what is the actual CLO tied to critical thinking.</i></p> <p>Much discussion took place regarding how it is possible to compare one program to the next when accessing the critical thinking ILO.</p> <p>Suggestion for Rubric – Critical Thinking: identify setting and timing; OJT vs. theory and 1st or 2nd year students for example.</p> <p>October meeting: everyone come to the table (critical thinking, global/cival) with review for revisions. Suggestion is to split in two. Jeff will work on ILO #3 breakdown.</p> <p>Group was split for research. Prior to next, each group share via email; then collaborate at the main meeting. Focus will be what we want that ILO to DO; and how will we show competency from both technical and liberal arts. Utilize the document Peggy emailed out "information on assessment".</p> <p>Timeline:</p>
5. Other		<p>Brian will be in charge of pulling meeting together with Assess. Academy Committee - will meet to develop a plan on non-academic assessment for the college.</p> <p>Prior to Octobers meeting:</p> <ol style="list-style-type: none"> 1. Be sure to touch base with the program you were assigned to assist with 5-year program reviews. 2. Research your ILO assigned; if you research other institutions, be sure to address what institution. Keep in mind what you want this ILO to do etc.



6. Adjourn		4:30 p.m.

<i>2018 – 2019 Meeting Schedule</i>			
<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Room</i>
<i>August 14th, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B</i>
<i>September 19th, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / AC15 / WebEx</i>
<i>October 17, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / AC15 / WebEx</i>
<i>November 21st, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / AC15 / WebEx</i>
<i>December 19th, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / AC15 / WebEx</i>
<i>January 16th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / WebEx</i>
<i>February 20th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B/ WebEx</i>
<i>March 20th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B/ WebEx</i>
<i>April 17th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B/ WebEx</i>
<i>May 15th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B/ WebEx</i>