



Meeting Name: Joint Assessment & Program Review and HLC Assessment Academy Team Committee

Date & Time: October 17th, 2018 3:00 – 5:00 PM

Campus & Room # EGF 149 / TRF 461B / AC15

Committee Minutes

Attendees: Jodi Stassen, Mike Curfman, Curtis Zoller, Mary Fontes, Justin Berry, Stephen Nelson, Zackary Nicklin, Deb King, Brian Suckow, Peggy Rogers (APR chair)

Absent: Brian Huschle and Jeff Bell

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Approve Minutes		
2. 2018-2019 Program Review		<p>Updates: Architectural Technology - Jeff B Commercial Vehicle Operator – Peggy R Farm Operations Management – Justin HVAC-Heating, Ventilation & AC – Brian S Nursing-Practical – Zack N Respiratory Therapist – Deb K</p> <p>Peggy requested any updates for any more visits with respective programs regarding work-in-progress for program reviews. Everyone provided updates of any communication.</p> <p>Members present will follow-up again soon, November, to assure these programs have a good start on the review and have direction.</p>

3. ILO Revision		<p>Update: Jodi</p> <p>Jodi indicated a work-in-process for a revised document that explains the purpose of ILO's and process associated with assessment could be shortened up to better deliver the message as to why we have ILO's and what is done with them.</p> <p>A big part of the understanding and what we are currently doing to improve the process is the fact it was recognized a need for improvements to assure the process works and is more understandable. We can all work together to be sure we assure all that it is all about improving the process.</p> <p>What can we do to send the message that is less daunting with the process and idea of ILO requirements?</p> <p>The plan is to work on the other three ILO's in 2020. We need to get some feedback prior to the January in-service; perhaps a video, survey monkey etc.</p> <p>Some discussion occurred regarding whether or not changes in the actual ILO's themselves; less more, combined etc.</p> <p>Jodi is going to inquire about how the initial process of our current ILO's started; the title and the fact we have five. Jodi will check with Sherry Lindquist and Brian to see how that was started.</p> <p>Much discussion occurred between personal development and global and civic as the probability of combining. Certainly more discussion will occur as this was just a thought the evolved! Tabled discussion for that now.</p>

		<p>Update: Jeff – analysis Global & Civic Responsibility ILO Rubric Research</p> <ol style="list-style-type: none"> 1. Critical Thinking – Zachary N (lead) 2. Global & Civic Responsibility – Justin Berry (lead) <p>Critical Thinking: The group that was designated to provide samples of this ILO narrowed it down to two. The two options were discussed. The plan is to present one, (design/tweak) and present to the college for feedback.</p> <p>ILO statements for consideration: Crafton Hills College: Students demonstrate critical thinking through decision-making, problem-solving, analysis of information, and creative thinking across the disciplines.</p> <p>UW Laramie: Critical thinking and problem solving are intellectually disciplined processes of actively and skillfully evaluating information and conceptualizing a solution, through tools including observation, experience, reflection, reasoning, or communication.</p> <p>OPINIONS:</p> <p>Lot's of opinions were discussed amongst members present.</p> <p>After lengthy discussion: the below is a combination of the two above:</p> <p>Students will analyze information, conceptualize solutions, solve problems and make decisions.</p> <p>The committee will communicate via email, shared document, to finalize a draft and move forward for the next phase, such as creating a short information video for faculty as we try to promote lack of “sighs” with the upcoming improvements with ILO.</p> <p>Justin shared a draft of global/civic: check your email.</p>
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4. Other		
5. Adjourn		

2018 – 2019 Meeting Schedule			
<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Room</i>
<i>October 17, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / AC15 / WebEx</i>
<i>November 21st, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / AC15 / WebEx</i>
<i>December 19th, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / AC15 / WebEx</i>
<i>January 16th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B / WebEx</i>
<i>February 20th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B/ WebEx</i>
<i>March 20th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B/ WebEx</i>
<i>April 17th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B/ WebEx</i>
<i>May 15th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 149 / TRF – 461B/ WebEx</i>