



Meeting Name: Joint Assessment & Program Review and HLC Assessment Academy Team Committee

Date & Time: December 19, 2018 3:00 – 5:00 PM

Campus & Room # EGF 301/ TRF 461B / AC15 / WebEx

Committee Minutes

Attendees: Brian Huschle, Jodi Stassen, Mike Curfman, Mary Fontes, Zackary Nicklin, Brian Suckow, Curtis Zoller, Jeff Bell, Justin Berry, Stephen Nelson, Peggy Rogers

Absent:

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Approve Minutes		
2. 2018-2019 5 year Program Review		Updates if needed: Architectural Technology - Jeff B Commercial Vehicle Operator – Peggy R Farm Operations Management – Justin HVAC-Heating, Ventilation & AC – Brian S Nursing-Practical – Zack N Respiratory Therapist – Deb K
3. Annual Review		

4. ILO Revision		<p>Update: Jodi ILO</p> <ol style="list-style-type: none"> Critical Thinking – <ul style="list-style-type: none"> Students will analyze information, develop solutions, and apply a plan of action <p>ACTION – group needs to go out to OneDrive and add comments/suggestions to the scoring criteria of the rubric</p> <p>https://mnsu-my.sharepoint.com/:w:/r/personal/sh5266ht_minnstate_edu/Documents/Proposed_ILO%20rubricsc.docx?d=wda6a47563650422d908d2c400e415cd5&csf=1&e=iUQefz</p> Global & Civic Responsibility – <ul style="list-style-type: none"> Students will strengthen their civic and cross-cultural awareness <p>ACTION – group needs to go out to OneDrive and add comments/suggestions to the scoring criteria of the rubric</p> <p>https://mnsu-my.sharepoint.com/:w:/r/personal/sh5266ht_minnstate_edu/Documents/Proposed_ILO%20rubricsc.docx?d=wda6a47563650422d908d2c400e415cd5&csf=1&e=iUQefz</p> Assessment schedule – ILO assessment schedule. Identify rotation. <ol style="list-style-type: none"> Year 1 – Asses three ILO's Year 2 – Assess two ILO's Year 3 – Assess three ILO's Year 4 - Assess two ILO's
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		Next Steps: 1.
5. Spring In-service		Role of the assessment committee – committee members will lead discussion during the round table discussion at the spring in-service. Discussion will include: <ul style="list-style-type: none"> • Critical Thinking and Global ILO definitions • Critical Thinking and Global ILO Rubric – conversation about criteria and measures • APR/HLC faculty and administration will be assigned to focus group • Representation at each table – technical program, nursing, and liberal arts
6. Other		
7. Adjourn		

2018 – 2019 Meeting Schedule			
<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Room</i>
<i>December 19th, 2018</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 301 / TRF – 461B / AC15 / WebEx</i>
<i>January 16th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 301 / TRF – 461B / WebEx</i>
<i>February 20th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 301 / TRF – 461B/ WebEx</i>
<i>March 20th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 301 / TRF – 461B/ WebEx</i>
<i>April 17th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 301 / TRF – 461B/ WebEx</i>



<i>May 15th, 2019</i>	<i>Wednesday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 301 / TRF – 461B/ WebEx</i>
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