



Meeting Name: Joint Assessment & Program Review and HLC Assessment Academy Team Committee

Date & Time: February 20, 2019 3:00 – 5:00 PM

Campus & Room # EGF 301/ TRF 461B / AC15 / WebEx

Committee Minutes

Attendees: Brian Huschle, ~~Jodi Stassen~~, Mike Curfman, Mary Fontes, Zackary Nicklin, Brian Suckow, Curtis Zoller, Jeff Bell, ~~Justin Berry~~, ~~Stephen Nelson~~, Peggy Rogers, Deb King

Absent: Stephen Nelson

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Approve Minutes		
2. 2018-2019 5 year Program Review		Updates if needed: Architectural Technology - Jeff B Commercial Vehicle Operator – Peggy R Farm Operations Management – Justin HVAC-Heating, Ventilation & AC – Brian S Nursing-Practical – Zack N Respiratory Therapist – Deb K Drafts that have been submitted to date: Nursing, Architectural – Peggy will forward drafts to committee.
3. Annual Review		February reminder – January 14 th reminder was sent. Do we still need to send out another reminder? Remind Brian to send out another reminder after spring break.



4. ILO Revision		<p>ILO Community and Global Responsibility</p> <ol style="list-style-type: none"> 1. final definition and rubric <p>DONE! The revised document is in the share drive for review. Jodi will review since she is absent; Jodi or Brian will send out the revisions to faculty for review and be sure to remind faculty this has to fit all disciplines.</p> <p>ILO Critical Thinking</p> <ol style="list-style-type: none"> 1. Critical Thinking – definition 2. Critical Thinking – criteria <p>Much discussion. Made revisions to definition.</p> <p>Next Steps:</p> <ol style="list-style-type: none"> 1. Committee will work on additions in share drive to this ILO prior to next meeting. Will request that Jodi creates a separate file for each ILO in the share drive.
5. Other		<p>ILO training at in-service for new faculty</p> <p>Propose to provide faculty resources regarding assessment topics.</p>
6. Adjourn		Adjourned at 4:30 p.m.

2018 – 2019 Meeting Schedule			
<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Room</i>
February 20 th , 2019	Wednesday	3:00-5:00 PM	EGF – 301 / TRF – 461B/ WebEx
March 20 th , 2019	Wednesday	3:00-5:00 PM	EGF – 301 / TRF – 461B/ WebEx
April 17 th , 2019	Wednesday	3:00-5:00 PM	EGF – 301 / TRF – 461B/ WebEx
May 15 th , 2019	Wednesday	3:00-5:00 PM	EGF – 301 / TRF – 461B/ WebEx