



Meeting Name: Joint Assessment & Program Review and HLC Assessment Academy Team Committee

Date & Time: January 15th, 2020

Campus & Room # EGF 301 / TRF 461F

### **Committee Minutes**

**Attendees:** Brian Huschle, Jodi Stassen, Mike Curfman, Curtis Zoller, Mary Fontes, Jeff Bell, Justin Berry, Deb King, Brian Suckow, Peggy Rogers (APR chair)

**Absent:** Stephen Nelson, Zachary Nicklin,

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Approve Minutes		
2. 2019-2020 5-year Program Review		Accounting – pushed back to 2020/2021 (New Instructor) Administrative Assistant – pushed back to 2020/2021 (Program changes currently in the works) Carpentry – pushed back to 2020/2021 (Instructor completing tenure requirements) Construction Plumbing – Jeff B. Welding TRF – Brian S. Pharmacy Technology – Deb K Unmanned Aircraft Systems Maintenance Technician – Peggy R.  <b>*Tabled until February meeting</b>



3. Annual Review		February reminder – Peggy will send reminder to Brian
4. Review ILO Feedback		ILO #1 Communication -definition -criteria  ILO # 4 Information & Applied Technology -definition -criteria  ILO #5 Personal Development -definition -criteria  <b>*Preliminary changes were made in TEAMS. Committee will revisit again in February</b>
5.		
6. Other		Discussion about conflicts with future APR meetings. Meetings will be scheduled Mondays 3:00 – 4:30. See schedule below for specific dates.
7. Next meeting		February 24 <sup>th</sup> , 2020

<b>2019 – 2020 Meeting Schedule *note day/date changes</b>			
<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Room</i>
<b>February 24<sup>th</sup>, 2020</b>	<b>Monday</b>	<b>3:00-5:00 PM</b>	<b>EGF – 301 / TRF – 461F</b>
<b>March 23<sup>rd</sup>, 2020</b>	<b>Monday</b>	<b>3:00-5:00 PM</b>	<b>EGF – 301 / TRF – 461F</b>
<b>April 20<sup>th</sup>, 2020</b>	<b>Monday</b>	<b>3:00-5:00 PM</b>	<b>EGF – 301 / TRF – 461F</b>



<i>May 11<sup>th</sup>, 2020</i>	<i>Monday</i>	<i>3:00-5:00 PM</i>	<i>EGF – 301 / TRF – 461F</i>
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