



Meeting Name: Joint Assessment & Program Review and HLC Assessment Academy Team Committee

Date & Time: April 20th, 2020

Meeting Space: TEAMS – virtual meeting

Committee Minutes

Attendees: Brian Huschle, Jodi Stassen, Mike Curfman, Curtis Zoller, Jeff Bell, Justin Berry, Deb King, Brian Suckow, Zachary Nicklin, Peggy Rogers (APR chair)

Absent: Stephen Nelson, Mary Fontes

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Approve Minutes		
2. 2019-2020 5-year Program Review		Revisit in May Accounting – pushed back to 2020/2021 (New Instructor) Administrative Assistant – pushed back to 2020/2021 (Program changes currently in the works) Carpentry – pushed back to 2020/2021 (Instructor completing tenure requirements) Construction Plumbing – Jeff B. Welding TRF – Brian S. Pharmacy Technology – Deb K *Danika Johnson requests to move back her 5-year program review: Draft June 01 and final July 01 Jodi S has approved. Updated via email 4/21



		Unmanned Aircraft Systems Maintenance Technician – Peggy R.
3. Annual Review		Annual Review work session update – discuss in May
4. Review ILO Feedback		Recap: ILO #1 Communication - -rating scale – revisit in May ILO # 4 Information & Applied Technology - -finalized ILO #5 Personal Development - -finalized Changes documented in TEAMS
5.		
6. Other		
7. Next meeting		May 11 th , 2020

<i>2019 – 2020 Meeting Schedule *note day/date changes</i>			
<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Room</i>
<i>March 23rd, 2020</i>	<i>Monday</i>	<i>3:00-5:00 PM</i>	<i>Rescheduled due to COVID-19</i>
<i>April 20th, 2020</i>	<i>Monday</i>	<i>3:00-5:00 PM</i>	<i>TEAMS</i>
<i>May 11th, 2020</i>	<i>Monday</i>	<i>3:00-5:00 PM</i>	<i>TEAMS</i>

