

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Meeting Name: Assessment and Program Review (APR) committee

Date & Time: April 19th, 2021 @ 3:00PM

Campus & Room #: ZOOM

Committee Minutes

Attendees: Brian Huschle, Jodi, Stauss-Stassen, Shamani Shikwambi, Curtis Zoller, Caleb Curfman, ADawn Nelson, Brian Suckow, Tony Sorum, Deb Beland, Linda Samuelson, and Peggy Rogers.

Absent: Deb Beland

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review/Approve March minutes		Huschle requested wording change to item #4 (assessment instead of review) Motion: Sorum Seconded: Nelson Approved as amended
2. APR D2L shell		No updates
3. 5-Year Program Review		Peggy's feedback on Program Review <ul style="list-style-type: none"> • Discussion on the need to update/review 5 year program review 2021 <ul style="list-style-type: none"> ➤ Early Childhood & Paraprofessional Program ➤ Welding TRF 2021-2022 <ul style="list-style-type: none"> ➤ Accounting (COVID adjusted)

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		<ul style="list-style-type: none"> ➤ Administrative Assistant (COVID adjusted) ➤ Auto Body Collision Technology ➤ Carpentry (COVID adjusted) ➤ Electronics Technology ➤ Liberal Arts ➤ Medical Administrative ➤ Surgical Technology
4. Annual Program Assessment – Due 5/28		Professional Development Committee update <ul style="list-style-type: none"> • Will send out a reminder email to faculty, will also let them know they can reach out to Dorinda and/or Peggy if they need assistance.
5. Old Business		APR chair discussion <ul style="list-style-type: none"> • Will discuss at the May 10th meeting
6. New Business		APR direction for 2021/2022 <ul style="list-style-type: none"> • Will discuss at the May 10th meeting
7. Future meeting dates		The APR committee will meet the third Monday of the Month – see information below <ul style="list-style-type: none"> • May meeting was scheduled for after the semester ends – will reschedule for May 10th. • May 10th meeting will discuss the definition/overview of the APR committee
8. Additional		Discussion on the HLC assessment academy project and crossover between APR committee.
9. Adjourned		3:56pm
Spring 2021 Meeting Schedule		

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Date	Day	Time	Room
February 8 th , 2021	Monday	3:00 PM	ZOOM
March 15 th , 2021	Monday	3:00 PM	ZOOM
April 19 th , 2021	Monday	3:00 PM	ZOOM
May 10 th , 2021	Monday	3:00 PM	ZOOM
May 17 th , 2021	Monday	3:00 PM	ZOOM