

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Meeting Name: Assessment and Program Review (APR) Committee

Date & Time: September 23rd, 2021 @ 3:00P.M.

Campus & Room # Zoom

Committee Minutes

Attendees: Brian H., Brian S. Shamani, Jodi, Caleb, Linda, Tony, Debra, Curtis

Absent: ADawn

Topic	Responsible Party	Discussion/Outcome
Call to order		
1. Review/Approve May 10th, 2021 Minutes		
2. 5-Year Program Review		2021 Welding Technology TRF Early Childhood & Paraprofessional Program Pharmacy Technology Early Childhood. Brian S. & Shamani seeing if we can find/have it. Brian H to work with Karleen to find it in D2L otherwise. 2021-2022 Accounting Administrative Assistant

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		<p>Auto Body Collision Technology</p> <p>Carpentry Electronics Technology Liberal Arts Medical Administrative Surgical Technology</p> <p>Liberal Arts:</p> <ul style="list-style-type: none"> - Pull from group and treat separately. - Brian discussed new Power BI for data here; challenge for transfer; Need to develop this template. - Draw upon sister schools, e.g., LSC. - Identify template – what is in this. Then identify the team. <p>Technical Programs for 5 Year:</p> <ul style="list-style-type: none"> - This group will meet in October: <ul style="list-style-type: none"> o Trisha Stromstad; Tracy Bowman; Bobbie Taylor; Brad Swanson; Aaron Dahlen; Lori Anderson; Ruth LeTexier; Curtis; Shamani; Jodi; Brian Huschle; Guest Faculty – with model 5 Year Review; o Potential Mentoring discussed (using Faculty PD Coordinators.
3. Annual (ILO) Assessment	Brian H.	<ul style="list-style-type: none"> - Cohort Tracking: Evaluating the graduating class. You get two cohorts on the same assessment, or getting it a year later. - Program assessment - Some data is based six months later – grad exit, employer, verses any classroom data,

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		<ul style="list-style-type: none"> - Do we shift to a two part submission – <ul style="list-style-type: none"> o Can we arrange this in teams verses brightspace; reorganize brightspace to program binders; o Committee member: thoughts on splitting to Brian o Deb to follow up on a meeting with Brian and Jodi on D2L Design. - Timeline: Above item work done in October. Email from Brian H to college faculty end of October/November. CTE. - Liberal Arts: ILO and Annual Assessment. <ul style="list-style-type: none"> o Need to rework annual assessment tool to tie to five ILOs. o Tie to ILO Rubric and program -- combine the Institutional rubric gathering bit to an annual report specific to LA. - LA: Email on timeline for updated process. - ILOs: Get an email out on this, or with above email on annual assessment – identify delayed timeline on D2L release, and invite those who plan to submit this Fall to go ahead and use old method. (How do we ID which ILOs for this year? Use old rotation and march forward for now?) -
4. Set up meeting for Fall 2021/Spring 2022		<ol style="list-style-type: none"> 1. Thursday Dec. 2 – 3:00 2. Thursday October 28: 3:00 3. Meetings will be conducted via Zoom
5. Additional		APR committee members available for help if needed.
6. Adjourned		