

# NORTHLAND

## COMMUNITY & TECHNICAL COLLEGE

### Assessment & Program Review Committee Minutes

January 14, 2025

3-4pm via Zoom

Attendees: Caleb Curfman (chair), John Fields, Deb Beland, Dorinda Sorvig, Kari Koenig, Don Fischer, Linda Samuelson, ADawn Nelson, Lisa Anderson, Justin Berry, Tracy Boman, Brent Braga, Bobbie Taylor,

Guest: Katlyn Tamaalii

Minutes: Julie Roisland

Topic	Responsible Party	Discussion/Outcome
Call to order & Check In		
1. Program Review Metrics Documentation		Both CTE and Liberal Arts documents reviewed, discussed and updated as agreed upon during meeting. Katlyn was present to answer any questions regarding how the information is and can be gathered. A few questions and answers were regarding how it pulls the courses in – it is by prefix not by all courses in a specific program as a cluster. Data is gathered based on credits sold, not the class cap. Katlyn also confirmed concurrent enrollment is factored in; all enrollment is counted. The group will continue to work on the documents and will present at next meeting.
2. Next Meeting		January 28, 2025, 4-5pm via Zoom