

COLLEGE COUNCIL

MEETING INFORMATION

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| TITLE | College Council | | |
| DATE | January 9 th , 2026 | TIME | 10am – 11am |
| LOCATION | EGF 301, TRF 461F | RECORDER | Shari Olson |
| CHAIR | Adam Paulson | | |
| PARTICIPANTS | Members: Kirsten Michalke, Maura Nelson , Brian Larson, Abdul Chamma, Ron Dvergsten, Shannon Nelson, Heather Koland, Amanda Johnson, Alyssa Montgomery , Erin Bulger, Trisha Stromstedt , Stacey Hron, and Topanga Brown Guest: John Fields, Chad Sperling | | |

I = Info, **D** = Discussion, **A** = Action

MINUTES

| TYPE | AGENDA ITEM | ACTION TAKEN |
|------|---|---|
| I | Check-In | All members provided a check-in; We were reminded about how farmers have been hit hard this year with the decline in commodity prices. |
| I/D | <p>1. Needed Webmaster Position Proposal- John Fields and Ruth L.</p> <p>2. Strategic Marketing and Recruitment Space Proposal- Chad Sperling</p> | <p>1. John Fields gave an overview of the proposal submitted on behalf of the Allied Health Division: A request for the college to hire a webmaster.</p> <p>a. web master work is currently included in Chad's and Karleen's Position description. -currently spend \$30-40K on "agency" web support (vendor) and \$5K on web server hosting (vendor).</p> <p>Council Members Proposed: Chad will work with the web developers to design a beta test option for Heather Koland to edit the Respiratory Therapy webpages.</p> <p>Next Meeting: January 23rd, Chad will bring back to the College Council a <u>Content Management System (CMS) model</u>, which will involve employees as "content owners" in the updating of program pages.</p> <p>2. Chad Sperling gave an overview of the proposal submitted on behalf of the Marketing and Recruiting Team.</p> <p>a. Request for Offices, Storage, and open-air studio space on both campuses, including a green screen, camera, and lighting</p> |

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| | | <ul style="list-style-type: none"> b. EGF – utilize the e-Sports room to create the office and open-air studio space for recording. c. TRF – Utilize the Records Retention room, now that we have downsized our record collection, as well as move it to the Library storage area. d. This will provide a dedicated space on both campuses for video creation – interviews and documentaries. e. College recently interviewed for the position of Videographer f. Unanimous support to recommend this project for president approval. |
| I/D | Committee Updates: 1. Advancing Equity - Kirsten 2. Well-Being Work Group – Becca/Topanga | <ul style="list-style-type: none"> a) EGF – event being planned “Celebrating Cultures”, Spring Semester, Grant-Funded b) Mental Health First Aid – TRF student – Dec. 2025; EGF students – Feb. 2026. c) Committee is reviewing the MSUM evidenced-based retention strategies. a) 1 Million Step Challenge – successful event; included 180 student and employee participants. Served many on-line students. b) Look to repeat this event each semester. |
| I/D | Open Agenda: | <p>History of the College – As we go through the records retention spaces on each campus, we are finding pieces of our history. We are working to retain these documents to continue building the history of the college.</p> <p>Assignment: Look for the Northern Lights Newspaper (check the library).</p> |
| I | Check Out | |
| NEXT MEETING | | |
| DATE | January 23 rd , 2026 | TIME 9am – 10:30am LOCATION EGF 301, TRF 461F |