

# FINANCE, FACILITIES, & TECHNOLOGY COUNCIL

## MEETING INFORMATION

<b>TITLE</b>	Finance, Facilities, & Technology Council		
<b>DATE</b>	November 15, 2024	<b>TIME</b>	9am – 11am
<b>LOCATION</b>	EGF 290, TRF 662	<b>RECORDER</b>	Stacey Hron
<b>TRI-CHAIRS</b>	Kalen Wiseth, Clinton Castle, & Stacey Hron		

Membership: ☒ Stacey Hron, ☐ Clinton Castle, ☐ Kalen Wiseth, ☐ Chad Sperling, ☐ Ladora Dahlen, ☒ Bubba Rockstad, ☒ Tim Bergerson, ☒ Colleen Kukowski, ☒ Autumn Breuer, ☒ Alicia Tanner, ☒ Linda Samuelson, ☒ Joel Ziegler ☒ Stephanie LeDuc, ☐ Julie Fenning  
 Guest: Cory Feller

**I** = Info, **D** = Discussion, **A** = Action

## AGENDA

TYPE	AGENDA ITEM	ACTION TAKEN
I	Check In	
A	Current Proposal Requests - Polk County Request to Lease Space for Dispatch Office	- Not enough space in 700 building. 559 hallway is currently being used. We have significant amount of construction happening this summer and very limited space. 100% voted thumbs down to not proceed.
	Committee/Workgroup Updates: (1) Epoxy floor quote provided by Joel (2) Safety and Security Committee Updates	(1) 4-8\$ per square foot quoted from Concrete Treatments Inc. for the welding area. The approximate cost to wax each year is 6k and about 2 weeks of time. Tim will get an additional one or two more quotes and bring back to next meeting.

		<p>(2) Cory presented info on the Active Shooter training done on October 25<sup>th</sup> which included local law enforcement for Pennington County, Sanford EMS, Students from criminal justice and victim actors. Other counties are coming on board. The training was able to connect to our security systems from the mobile command center. Star alerts and public address were successfully used and interior doors were locked. Leased spaces were not included in event. Command center needs more monitors. Will try to have one in EGF next year.</p> <p>Safety – reminder to complete employee training. Deadline extended to December 12<sup>th</sup>.</p> <p>Reminder that snow removal is coming up. Please park in designated areas to allow for proper removal of snow.</p>
I	Open Agenda/Information Sharing	<p>Linda asked what the old daycare building is used for. Cory responded its used for Head start. Alicia will provide the current rate and annual lease amounts that we currently lease space too.</p> <p>Discussion on Art Council lease. They are requesting to change lease from \$250 a month to \$50 a month due to low traffic. Alicia will bring back more info at next meeting.</p>
I	Future Proposal Requests and Information Sharing	<ul style="list-style-type: none"> <li>- Finance, Facilities and Technology updates</li> <li>- Budget info</li> <li>- Tim will submit a proposal to repair the door on the Radio Station Tower.</li> <li>- Architectural Brand Standards- Clinton</li> <li>- Alicia will provide the current rate and annual lease amounts that we currently lease space too.</li> <li>- Facilities Master Plan</li> <li>- Leveraged Equipment status</li> </ul>
I	Check Out	

**PROPOSAL STATUS**

Proposal	Council Recommendation	Date	President	Date
Temporary lab and classroom	Approved		Approved	
TRF Student hospitality room	Approved to form team and look at spaces and create a final proposal for the Council			
Leveraged Equipment and Enhanced Learning Environments appropriations				
Epoxy Coating on Floors				
Northland Community Communication Center	Approved		Approved	
Procedures during Lockdown and Other Drills Communication of Technology Breakdowns				

**NEXT MEETING**

<b>DATE</b>	December 19, 2024 Thursday	<b>TIME</b>	9am – 11am	<b>LOCATION</b>	EGF 290, TRF 662
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