

FINANCE, FACILITIES, & TECHNOLOGY COUNCIL

MEETING INFORMATION										
TITLE	Finance, Facilities, & Technology Co	inance, Facilities, & Technology Council								
Date	2-21-25 TIME 9am – 11am									
LOCATION	EGF 290, TRF 662	RECORDER	Stacey Hron							
TRI-CHAIRS	Kalen Wiseth, Clinton Castle, & Stacey Hron									
Membership: ⊠ Stacey Hron, ⊠ Clinton Castle, ⊠ Kalen Wiseth, □ Chad Sperling, □ Ladora Dahlen, ⊠ Bubba Rockstad, ⊠ Tim Bergerson, ⊠ Colleen Kukowski, □ Autumn Breuer, ⊠ Alicia Tanner, ⊠ Linda Samuelson, ⊠ Joel Ziegler ⊠ Stephanie LeDuc, ⊠ Shelley Koerber, ⊠ Don Campbell Guest:										

I = Info, **D** = Discussion, **A** = Action

AGEN	IDA	
TYPE	AGENDA ITEM	ACTION TAKEN
I	Check In	
Α	Current Proposal Requests	
	Signs identifying Training Programs	Clinton presented information on the submitted proposal to add six outdoor signs above garage doors on the eastside of the TRF campus. Recommend to approve proposal
	2.	
I	Committee/Workgroup Updates: Safety and Security Committee Updates - Clinton	Security task force group is scheduled to meet during spring break. Additional training is needed for new staff to operate the public announcement system-Informacast.
I/D	Information Sharing 1. FY26-27 Biennial Budget - Kalen	Kalen shared various budget scenarios and information. Budget packet attached.
I/D	Open Agenda	None
I	Future Proposal Requests and Information Sharing	
I	Check Out	



MINUTES

Proposal	Council Recommendation	Date	President	Date
Temporary lab and classroom	Recommend for approval.		Approved	
TRF Student hospitality room	Approved to form team and look at spaces and create a final proposal for the Council.			
Leveraged Equipment and Enhanced Learning Environments appropriations				
Epoxy Coating on Floors	Recommend for approval.	1/17/25		
Northland Community Communication Center	Recommend for approval.		Approved	
Communication of Technology Breakdowns	Recommendation to ask Faculty to notify IT as soon they are aware of an issue and IT will communicate with faculty if going to be an extended period of down time.	9/20/24		
Polk County Request to Lease Space for Dispatch Office	Not recommended for approval.			
Timing of Safety Drills	Recommend for approval.	1/17/25		
Wellness Rooms	Recommend bringing back to the workgroup to review locations and name. Also add students to the workgroup or present to student senate for ideas.	1/17/25		
Open Library Hours	Recommend for approval.	1/17/25		
Signs identifying Training Programs	Recommend for approval.	2/21/25		

NEXT MEETING									
DATE	March 21, 2025 April 18, 2025 May 9, 2025	TIME	9am – 11am	LOCATION	EGF 290, TRF 662				

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Respondent 32	Joe Griffin	1385:30 Time to complete	
Proposal Topic: Insert topic or proposal	osal name:		
Signs identifying Training Programs above g	garage doors on eastside of campus.		
 2. Pick one or more of the following: Information Sharing Feedback Problem solving Needs recommendation 			
Business Case: What are the issues, provide improved efficiency for the case.		nity that this proposal will provide a solution for? Will it nts or the community?	
exposure to the parking lot of the MEC. The programs we have at Northland when parki There are multiple garage doors on the east	MEC sporting events bring in a large no ng their car. We often have people tryin sside, none of which indicate a particular	F. The signs would be valuable from an advertising standpoint because of th umber of people from outside of our community that would see some of our go to drop off a vehicle for repair or making a delivery and they can't find us. r program. This usually leads to wandering around and stopping for direction ase of an emergency. I feel that this would also play into our Emergency	ır
Background Statement: Provide backary prior actions taken in relation to		d that has been identified. Include the need identified, and	
There have not been any prior actions taker	in relation to this proposal.		

2/19/25, 10:13 AM Microsoft Forms

5	. Select how this aligns with the Strategic Directions and Priorities of the College: ACCESS - Meets students where they are to ensure all have access to high-quality educational opportunities.
	Expand recruitment to underserved populations
	Provide flexible learning opportunities
	Remove financial barriers for students
	Provide clear pathways for students
	Remove student enrollment barriers
	Streamline transition from pre-college services to programs
6	. Select how this aligns with the Strategic Directions and Priorities of the College: STUDENT SUCCESS - Improve outcomes, success, and completion through quality programs, advising, and student development.
	Support students in achieving their educational goals.
	Provide high-quality, relevant, engaging, and rigorous coursework.
	Create a vibrant, supportive, and welcoming environment for students.
	Provide exceptional student support services.
	Provide individualized services to increase retention and support learning, education, and career goals.
	Close equity gaps to improve success for all students.
7	. Select how this aligns with the Strategic Directions and Priorities of the College: PARTNERSHIPS – Strengthen partnerships with school districts, institutions of higher education, employers, and community organizations.
	Expand collaboration with education partners.
	Increase community engagement.
	Expand employer partnerships.
	Respond and adapt to the ever- changing market and partner needs.
8	Select how this aligns with the Strategic Directions and Priorities of the College: ADVANCING EQUITY – Create an inclusive culture where all can reach their full potential.
	Embody a welcoming and inclusive environment for all.
	Ensure equitable access to resources for historically underserved individuals.
	Ensure our campus community represents a rich array of experiences and viewpoints.
	Establish community bonds through an understanding of our common humanity.

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9.	Identify and describe Interests
	All program instructors on the eastside of the building are supportive of signs showing the community what we offer at Northland.
10.	Identify if prior work has taken place or exists
	There have not been any prior actions taken in relation to this proposal.
11.	Identify key stakeholders and areas of partnership
12.	What is the estimated Cost?
	The cost of each sign, \$320 4'x10' and \$640 4'x20'.
13.	Other
	Programs being identified: Automotive Service Technology, Auto Body Collision Technology, Welding Technology, Criminal Justice, Agriculture/Food & Natural Resources, Workforce Development Solutions/Farm Management. A total of six signs would be needed if Workforce Development Solutions/Farm Management are together as there are in the same office space.
14.	Have you consulted with your supervisor and have supervisor support? (President, VP, Dean, Director)
	Yes
	○ No
15.	Have you consulted with the supervisor and department impacted by this proposal and have their support? The department members impacted can attend the council meeting to provide additional information and answer questions.
	Yes
	○ No
	Project Sponsor: (Name of the sponsor (supervisor) who will be accountable for this proposal providing the scope and deliverables.)
	Clinton Castle or Joe Griffin if needed.
17.	Project Team Members:
	To be determined.

18.	Additional Information

19. Attach files if applicable

	i – :	Tuition Increase Scenarios				FYE Scenarios						₁				
		Flat Tuition	Sy	stem Average Request		Break Even ition Increase	F	o increase to YE in FY25 or FY26 and Flat Tuition		FY20 FYE at urrent Tuition Rate		20 FYE with an increase to tuition rate	F١	% increase in 726 on top of % increase in FY25		eak Even FYE h 7.4% Tuition
1 Tution Increase	ļ	Flat		7.40%		18.00%	ļ	Flat		Flat		7.40%		7.40%		7.40%
2 FYE	i	1607		1607		1607	į	1426		1540		1540		1663		1765 İ
Revenues	i						İ									i
3 SO Base Allocation	; ;	12,235,894	\$	12,235,894	\$	12,235,894	; ;	12,235,894	\$	12,235,894	\$	12,235,894	\$	12,235,894	\$	12,235,894
4 Tuition Relief Allocation	\$	1,464,059	\$	1,464,059	\$	1,464,059	\$	1,464,059	\$	1,464,059	\$	1,464,059	\$	1,464,059	\$	1,464,059
5 Other Allocation Support	¦ \$	1,304,074	\$	1,304,074	\$	1,304,074	¦ \$	1,304,074	\$	1,304,074	\$	1,304,075	\$	1,304,074	\$	1,304,074
Total Allocation Support	ļ \$	15,004,027	\$	15,004,027	\$	15,004,027	 \$	15,004,027	\$	15,004,027	\$	15,004,028	\$	15,004,027	\$	15,004,027
	ļ						ļ									į.
6 Tuition	; \$	9,651,210	\$	10,365,400	\$	11,387,992	\$	8,565,239	\$	9,249,977	\$	9,934,476	\$	10,729,791	\$	11,387,992
6 Tech Fee	¦\$	482,877	\$	518,610	\$	569,773	¦\$	428,543	\$	462,802	\$	497,049	\$	536,841	\$	569,773
6 Health Fee	\$	17,835	\$	19,155	\$	21,045	\$	15,829	\$	17,094	\$	18,359	\$	19,829	\$	21,045
Total Tuition and Fees	¦ \$	10,151,923	\$	10,903,165	\$	11,978,810	\$	9,009,610	\$	9,729,873	\$	10,449,884	\$	11,286,461	\$	11,978,810
7 Other Revenue	; ;	1,667,000	\$	1,667,000	\$	1,667,000	; \$	1,667,000	\$	1,667,000	\$	1,667,001	\$	1,667,000	\$	1,667,000
Total Revenue	<u> </u>	26,822,950	\$	27,574,192	\$	28,649,837	 <u>\$</u>	25,680,637	<u>\$</u>	26,400,900	\$	27,120,913	\$	27,957,488	\$	28,649,837
Expenditures																ļ
8 Personnel	 \$	22,255,822	\$	22,255,822	\$	22,255,822	۱,	22,255,822	\$	22,255,822	\$	22,255,822	\$	22,255,822	\$	22,255,822
9 Non-Personnel	İş	5,390,356	\$	5,390,356	\$	5,390,356	İş	5,390,356	\$	5,390,356	\$	5,390,356	\$	5,390,356	\$	5,390,356
10 Indirect from Grants	İ\$	(200,000)		(200,000)		(200,000)		(200,000)		(200,000)		(200,000)	\$	(200,000)		(200,000)
11 Allocation Specific Expenses	; \$	1,203,659		1,203,659		1,203,659		1,203,659		1,203,659		1,203,660	\$	1,203,659		1,203,659
<u>Total Expenses</u>	\$	28,649,837	\$	28,649,837	\$	28,649,837	; \$	28,649,837	<u>\$</u>	28,649,837	\$	28,649,838	\$	28,649,837	<u>\$</u>	28,649,837
Surplus/Deficit	<u> \$</u> .	(1,826,888)	\$	(1,075,646)	\$		<u> </u>	(2,969,200)	\$	(2,248,937)	\$	(1,528,925)	<u>\$</u> _	(692,349)	<u>\$</u>	

Notes for FY26 Budget 2/11/25

- 1. Tuition increase Proposed tuition and fees increase for each scenario
 - a. This rate is applied across the board for all tuition and fees
 - i. Standard tuition, online tuition, differentials, tech and health fees.
- 2. FYE This is the projected FYE for fiscal year 26 used in each scenario.
 - a. 1607 is the baseline and it is calculated on a 3% increase to FY25's projected FYE of 1560
- 3. SO Base Allocation is projected using our FY25 share of the system allocation updated with the Governor's proposed budget.
 - a. The Governor's proposal is a no change budget which actually includes a \$22.5 million reduction to the allocation in FY26
 - b. See Attachment 1 for the Governor's Proposal Implications
- 4. Tuition Relief Allocation is projected using the FY25 Allocation framework and plugging in the total system allocation included in the Governor's budget.
 - a. The Governor's proposal is a no change budget which actually includes a \$12.5 million reduction to the allocation in FY26
 - b. See Attachment 1 for the Governor's proposal implications
- 5. Other Allocation Support includes all other support received from the State
 - a. We receive several that are for specific Expenses
- 6. Tuition and fees can be adjusted in FY26
 - a. See Attachment 2 for system wide increase requests
 - b. Northlands original submission was 6%
 - c. See attachment 3 for Current Tuition and fees calculation's
 - i. Calculations are based on the average collections over the past several years to account for changes in standard vs online, differentials, and write off's
 - d. See Attachment 4 for Northlands historical rates
- 7. Other Revenue includes all other Revenue
 - a. Rent, WDS, investment income, grants, resale, miscellaneous fees such as Nelnet, etc
- 8. Personnel This is based on a 4.5% increase to projected FY25 budget
 - a. 4.5% was suggested by the system office.
 - b. Each half percent change equals roughly \$100,000
- 9. Non Personnel is assumed flat in FY26 compared to FY25
- 10. Indirect This is the indirect we receive from administering grants
 - a. Northlands's rate is 31.5% of personnel and Fringe
- 11. Allocation Specific Expenses



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January 21, 2025

This document provides a brief follow-up on the Governor's office budget recommendation and is being shared with Presidents and CFOs.

No portion of Minnesota State's \$465 million budget request was included in the Governor's office budget recommendation. Although this is a "no change recommendation" for Minnesota State, it does impact **current funding levels**. A "no change recommendation" means <u>no change</u> from the funding levels provided for in **current funding law**. The following table provides specifics on the funding changes specified in current law. The listed changes would occur if the Governor's budget were enacted.

MINNESOTA STATE BASE BUDGET	annual amt in	
funding (legal citation)	\$thousands	
Higher Ed budget bill (Laws of 2023 Chapter 41)	923,232	
+Juvenile Justice in Public Safety bill ('23 Ch 52)	500	
+Kids on Campus in Higher Ed supplemental bill ('24 Ch 124)	500	
=Current appropriations for FY 2025	924,232	
-base reduction, operations support ('23 Ch 41)	-22,500	
-base reduction, tuition replacement ('23 Ch 41)	-12,500	
-base reduction, z-degree projects ('23 Ch 41)	-1,000	
-1x funding, workforce equipment & environments ('23 Ch 41)	-6,750	
-1x funding, workforce program development ('23 Ch 41)	-6,750	
-1x funding, kids on campus ('23 Ch 41)	-500	-50,000
+TRA employer share aid ('23 Ch 64)	1,446	
+IRAP employer share aid increase '26 ('23 Ch 41)	11	+1,457
=base/Governor's budget for FY 2026	875,689	
+IRAP employer share aid increase '27 ('23 Ch 41)	11	+11
=base/Governor's budget for FY 2027	875,700	

These current law reductions from an operating budget perspective mean that:

- the annual amount available for base allocations to campuses would decrease from approximately \$663 million to approximately \$640.5 million
- the annual amount available for tuition replacement assistance to campuses would decrease from approximately \$107 million to approximately \$94.5 million

The Governor's budget recommendation is the first step in the process of establishing the next biennium's budget. At the end of February, MMB will release another state economic forecast that will be used as the basis for the legislature setting and negotiating overall spending targets in March through the end of session in May. We will continue to update planning assumptions as we receive new information. Please feel free to reach out at any time to Steve Ernest, System Director for Financial Planning and Analysis, or myself with any questions or to discuss how these planning assumptions impact your institution. On-going system discussions will occur throughout the legislative session at Leadership Council and in regular CFO meetings related to projected state support and tuition rates for fiscal year 2026.

FY2026 Undergraduate Tuition Rates Survey Results

- » Weighted system average 7.4%
- » Weighted college sector average 6.8%
 - 5 colleges

3.5%

11 colleges

4.0%-6.0%

• 3 colleges

7.0%-8.0%

7 colleges

- 10.0%-14.0%
- » Weighted university average 7.9%
 - 1 university

7.5%

6 universities

8.0%



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\$	Per FYE	\$ 5,771.18	\$ 5,974.74	\$ 6,296.65	\$ 6,006.48
	Tuition	\$ 9,020,361.51	\$ 8,663,377.78	\$ 8,979,020.00	\$ 26,662,759.29
	FYE	1563	1450	1426	4439
Fis	scal Year	22	23	24	

Tech Fee Calculation

\$ Per FYE	\$	290.66	\$	296.05	\$	300.52	\$	295.59	
Tech Fee	\$	454,308.10	\$	429,265.80	\$	428,542.80	\$	1,312,116.70	
FYE		1563		1450		1426		4439	
Fiscal Year		22		23		24			

Student Association

	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Tuition - Standard	165.00	165.00	163.35	165.00	165.00	169.95	175.05	181.18	187.53	187.53	187.53
Tuition - Online/Distance	199.00	199.00	197.00	199.00	199.00	199.00	199.00	205.15	211.55	211.55	211.55
	Diffe	erential Tuiti	on Rates (Dif	ferential + St	andard)						
360 Center of Excellence	199.00	187.00	185.13	187.00	187.00	192.61	198.39	204.30	211.45	211.45	211.45
Architectural Technology & Design	0.00	0.00	0.00	0.00	0.00		211.12	218.51	226.16	226.16	226.16
Aviation	198.04	198.04	196.06	198.04	198.04	203.99	210.11	217.47	225.09	225.09	225.09
Dietetic Technician	0.00	0.00	0.00	0.00	0.00	0.00	0.00	218.51	226.16	226.16	226.16
Cardiovascular Tech	190.00	190.00	188.10	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Commercial Vehicle Operations	289.12	289.12	286.23	289.12	289.12	297.80	0.00	0.00	0.00	0.00	0.00
EMT Basic	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Farm Business Management							190.25	196.91	203.81	203.81	203.81
Fire Fighter-Paramedic	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Fire Technology	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
GINT-Geospatial Intelligence- grant funded program	300.00	300.00	297.00	300.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
IMAG Imagery Analyst - grant funded program	300.00	300.00	297.00	300.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Nursing Assistant (course HLTH 1110)	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Occupational Therapy Assistant	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Paramedicine	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Pharmacy Technology	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Phlebotomy	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Physical Therapist Assistant	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Practical Nursing	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Precision Agriculture Equip. Tech.	0.00	196.00	194.04	196.00	196.00	201.88	207.94	0.00	0.00	0.00	0.00
Radiologic Technology	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Registered Nurse	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Respiratory Therapist	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
Surgical Technology	190.00	190.00	188.10	199.00	199.00	204.97	211.12	218.51	226.16	226.16	226.16
UAS	300.00	300.00	297.00	300.00	300.00	309.00	318.27	329.41	340.94	340.94	340.94
	Course	Specific Diffe	erential Rates	(Differntial	+ Standard)						
CRJU 2209 + 2019			253.11	285.00	285.00	293.55	298.65	309.11	319.93	319.93	319.93
SURT 2212			243.67	246.13	246.13	253.52	258.62	267.68	277.05	277.05	277.05
SURT 2216						204.97	275.05	284.68	294.65	294.65	294.65
SURT 2220						204.97	275.05	284.68	294.65	294.65	294.65
			Fees								
Tech Fee	9.00	9.50	9.50	10.00	10.00	10.60	10.60	10.60	10.60	11.25	11.50
Athletics											
Health Services										0.00	0.37
Student Activity	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60	6.60
Parking	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
	1										

0.31

0.35

0.35

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