

FINANCE, FACILITIES, & TECHNOLOGY COUNCIL

MEETING INFORMATION

TITLE	Finance, Facilities, & Technology Council		
Date	9-5-25	TIME	9am – 10:30am
LOCATION	EGF 290, TRF 662	RECORDER	Stacey Hron
TRI-CHAIRS	Kalen Wiseth, Clinton Castle, & Stacey Hron		

Membership: ☒ Stacey Hron, ☒ Clinton Castle, ☒ Kalen Wiseth, ☐ Chad Sperling, ☒ Don Fisher, ☒ Bubba Rockstad, ☐ Tim Bergerson, ☒ Colleen Kukowski, ☒ Holly Deschene, ☒ Tracy Boman, ☒ Joel Ziegler ☐ Heather Koland, ☐ Shelley Koerber, ☒ Don Campbell

I = Info, D = Discussion, A = Action

AGENDA

TYPE	AGENDA ITEM	ACTION TAKEN
I	Check In	
A	Current Proposal Requests	
	1. Designated Visitor Parking- Clinton 2. TRF Nursing Lab & Simulation – Clinton (I)	1. Discussion on adding visitor parking to the front of each campus. How many spots do we need? Suggest 6 spaces for TRF and EGF and 2 for Aero. Sign should have N logo and Visitor Parking only. Approved. 2. Info sharing – submit a 1.3 million project for TRF Nursing by Sept 15 th 2025. The existing labs do not adequately replicate the real-world healthcare environments, limiting students' ability to transition smoothly from classroom to clinical and work environments. This project is identified as the top bonding project in our Facilities Comprehensive Plan that was finalized in June of 2024.
I	Status of Carryforward Proposals – (2024-2025)	
	1. Wellness Rooms – Clinton 2. Signs identifying Training Programs – Clinton/Chad 3. EGF disc golf course signage – Chad	1. Work in Progress – Recommend name of Relaxation Room 2. Clinton shared Marketing is working with Vendor

		3. Clinton shared that Marketing is working with Justin Berry and the vendor.
I	Committee/Workgroup Updates: <ul style="list-style-type: none"> Safety and Security Committee Updates- Clinton 	Fire drills have been completed within the first two weeks as required. Conducted during first week when Head Start kids are on campus. Found some speakers that were not working and will be fixed. All drills are on employee calendars.
I/D	Information Sharing <ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Kalen shared our enrollment is trending higher. Kari Mooney started as the new business manager. IT update- Seamless upgrade from old server environment to new. Completed this summer. EGF Bonding project was completed and substantial upgrades made. Slowly updating to Windows 11. Roofing project going on at Aero. – Clinton
I/D	Open Agenda <ul style="list-style-type: none"> 	
I	Future Proposal Requests and Information Sharing <ul style="list-style-type: none"> 	
I	Check Out	

PROPOSAL STATUS				
Proposal	Council Recommendation	Date	President	Status
Wellness Rooms	Combine student use room and sensory room on both main campuses and rename to wellness room. EGF wellness room will be located where current sensory room is (room 140). TRF wellness room is recommended to move to room 255b in the Library.	3/21/25	Approved	Work in Progress
Signs identifying Training Programs	Recommend for approval	2/21/2	Approved	Chad?
EGF Disc Golf Signage	Recommend for approval	4/18/25	Approved	Chad?
Designated Visitor Parking	Recommend for approval	9/5/25		
TRF Nursing Lab & Simulation	Information shared- submit a 1.3 million project for TRF Nursing by 9/15/25	9/5/25		

NEXT MEETING					
DATE	October 3, 2025	TIME	9am – 10:30am	LOCATION	EGF 290, TRF 662



	November 7, 2025				EGF 290, TRF 662
	December 5, 2025				EGF 149, TRF 601
	January 9, 2026				EGF 290, TRF 662
	February 6, 2026				EGF 290, TRF 662
	March 6, 2026				EGF 290, TRF 662
	April 3, 2026				EGF 290, TRF 662

[View results](#)

Respondent

42

Lisa Anderson

61:37

Time to complete

1. Proposal Topic: Insert topic or proposal name:

TRF Nursing Lab and Simulation

2. Pick one or more of the following:

- ☒ Information Sharing
- ☐ Feedback
- ☐ Problem solving
- ☐ Needs recommendation

3. **Business Case:** What are the issues/challenges/problems/opportunity that this proposal will provide a solution for? Will it provide improved efficiency for the college for the benefit of students or the community?

Existing labs do not adequately replicate the real-world healthcare environments, limiting students' ability to transition smoothly from classroom to clinical and work environments. The lack of simulation tools provides students with fewer opportunities to safely practice skills before working with patients, or requires students to travel upwards of 120 miles to travel to the nearest campus with capabilities. The current nursing lab lacks high-fidelity simulation equipment. The current space lacks the integration of healthcare informatics with system processes such as electronic health records and electronic medication dispensing systems. Outdated space further restricts the ability to expand enrollment or accommodate multiple programs. This capital investment will provide improved efficiency for the college by modernizing facilities, standardizing training, and expanding capacity. For students, the improved environment will mean higher-quality preparation, stronger employment prospects, and safer patient care. For the community, it ensures a steady pipeline of well-prepared healthcare professionals to meet regional needs.

4. **Background Statement:** Provide background statement on the need that has been identified. Include the need identified, and any prior actions taken in relation to this proposal.

The nursing programs at Northland have a longstanding commitment to preparing highly skilled graduates who are prepared to enter the workforce and meet the healthcare needs of NW MN. The current lab space is outdated and does not reflect the current state of modern healthcare environments; further, it lacks high-fidelity simulation equipment altogether. The identified needs center on providing students access to facilities that mirror current clinical settings, incorporate healthcare informatics, and allow for safe, realistic simulation-based learning. Prior action has been taken to address these needs; faculty and staff have adapted available space to maximize the use of low or mid-fidelity simulation experiences in the current environment. By upgrading the TRF nursing lab and simulation space, Northland will be better equipped to prepare students, enhance patient safety training, and strengthen the healthcare workforce pipeline vital to the region's communities serving rural NW MN. Previous grant requests to update the space have been completed in the past with the grant not being awarded to Northland.

5. Select how this aligns with the Strategic Directions and Priorities of the College:

ACCESS - Meets students where they are to ensure all have access to high-quality educational opportunities.

- ☒ Expand recruitment to underserved populations.
- ☒ Provide flexible learning opportunities.
- ☐ Remove financial barriers for students.
- ☐ Provide clear pathways for students.
- ☐ Remove student enrollment barriers.
- ☐ Streamline transition from pre-college services to programs.

6. Select how this aligns with the Strategic Directions and Priorities of the College:

STUDENT SUCCESS - Improve outcomes, success, and completion through quality programs, advising, and student development.

- ☒ Support students in achieving their educational goals.
- ☒ Provide high-quality, relevant, engaging, and rigorous coursework.
- ☒ Create a vibrant, supportive, and welcoming environment for students.
- ☐ Provide exceptional student support services.
- ☐ Provide individualized services to increase retention and support learning, education, and career goals.
- ☒ Close equity gaps to improve success for all students.

7. Select how this aligns with the Strategic Directions and Priorities of the College:

PARTNERSHIPS – Strengthen partnerships with school districts, institutions of higher education, employers, and community organizations.

- ☒ Expand collaboration with education partners.
- ☐ Increase community engagement.
- ☒ Expand employer partnerships.
- ☒ Respond and adapt to the ever- changing market and partner needs.

8. Select how this aligns with the Strategic Directions and Priorities of the College:

ADVANCING EQUITY – Create an inclusive culture where all can reach their full potential.

- ☐ Embody a welcoming and inclusive environment for all.
- ☐ Ensure equitable access to resources for historically underserved individuals.
- ☒ Ensure our campus community represents a rich array of experiences and viewpoints.
- ☐ Establish community bonds through an understanding of our common humanity.

9. Identify and describe Interests

Student Success: Ensuring students have access to high-quality, realistic learning environments that build confidence, competence and readiness for clinical practice.

Patient Safety/Quality Care: Creating safe opportunities for students to practice skills, clinical judgment, and teamwork through simulation before providing direct patient care.

Technology Integration: enhancing student education for training in a modern healthcare environment, replicating the work environment while also integrating electronic health records and system processes.

Community Impact: Support the health and well-being of the region by enhancing graduates' ability to transition into the healthcare system with enhanced skills which will further strengthen the ability for the community to access quality healthcare.

10. Identify if prior work has taken place or exists

Yes, the current 2 "patient" rooms for mid-level simulation were enhanced 15 or so years ago. There have been grant opportunities that were sought by the previous administration.

11. Identify key stakeholders and areas of partnership

Students: access to realistic learning environments that mirror healthcare settings. Opportunities to practice skills safely. Stronger preparation for future employment in the healthcare setting.

Faculty: State-of-the-art teaching spaces that support innovative instructional methods. Ability to replicate high-risk/low-frequency clinical scenarios that cannot always be provided in the community placements. Improved efficiency in delivering quality education.

Healthcare employers (regional rural hospitals, LTC, community agencies): employing graduates who are familiar with healthcare informatics, collaboration, and enhanced patient safety standards.

Community: Improved access to safe, high-quality healthcare services; a strong regional workforce to improve health outcomes.

Northland: Increased ability to attract and retain students through high-quality facilities

State of MN: Progress toward addressing critical healthcare workforce shortages; produce graduates that contribute directly to the health and economic well-being of MN Communities.

12. What is the estimated Cost?

1.3 million

13. Other

14. Have you consulted with your supervisor and have supervisor support? (President, VP, Dean, Director)

☒ Yes

☐ No

15. Have you consulted with the supervisor and department impacted by this proposal and have their support? The department members impacted can attend the council meeting to provide additional information and answer questions.

☒ Yes

☐ No

16. Project Sponsor: (Name of the sponsor (supervisor) who will be accountable for this proposal providing the scope and deliverables.)

17. Project Team Members:

Clinton Castle, John Fields, Kari Koenig, Mei Sather, Lisa Anderson, Laura Dvergsten, Christina Fontaine

18. Additional Information

Thank you; crossing my fingers this goes through!

19. Attach files if applicable

20. If your project/idea is recommended for further review by the Council. Below are the types of information you'll be asked to provide:

- ☐ Cost Details
- ☐ Cost Savings/Increased Revenue/Cost
- ☐ Proposed Timeline

[View results](#)

Respondent

40

Robbi Brateng

59:25

Time to complete

1. Proposal Topic: Insert topic or proposal name:

I definitely think there is a need for designated visitor parking at all campus main entrance's. This proposal should also include visitor handicap parking.

2. Pick one or more of the following:

- ☐ Information Sharing
- ☐ Feedback
- ☐ Problem solving
- ☐ Needs recommendation

3. **Business Case:** What are the issues/challenges/problems/opportunity that this proposal will provide a solution for? Will it provide improved efficiency for the college for the benefit of students or the community?

Lets face it, we all like to park as close to our work stations as possible. College employees taking up all the main entrance parking stalls creates a longer walking distance for our customers/ visitors.

4. **Background Statement:** Provide background statement on the need that has been identified. Include the need identified, and any prior actions taken in relation to this proposal.

I feel a visitor having to walk 2 or 3 city blocks is not getting the best first time impression of Northland Community and Technical College we want.

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11. Identify key stakeholders and areas of partnership

12. What is the estimated Cost?

13. Other

14. Have you consulted with your supervisor and have supervisor support? (President, VP, Dean, Director)

☒ Yes

☐ No

15. Have you consulted with the supervisor and department impacted by this proposal and have their support? The department members impacted can attend the council meeting to provide additional information and answer questions.

☐ Yes

☐ No

16. Project Sponsor: (Name of the sponsor (supervisor) who will be accountable for this proposal providing the scope and deliverables.)

my supervisor Clinton Castle

17. Project Team Members:

18. Additional Information

19. Attach files if applicable

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