

LEARNING COUNCIL

MEETING INFORMATION

TITLE	Learning Council		
DATE	September 6, 2024	TIME	9am – 11am
LOCATION	EGF 280, TRF 515	RECORDER	Julie Fenning
TRI-CHAIRS	John Fields and ADawn Nelson		
PARTICIPANTS	<p>Present: John Fields, Lisa Gunderson, ADawn Nelson, Tracy Boman, Derek Lewis, Shari Olson, Julie Roisland, Sarah Dorn, Dorinda Sorvig, Karlene, Drake Sondreal, Rachel Larsen, Katie Hallin, Julie Fenning (recorder)</p> <p>Absent: Kari Koenig, Sara DuPree</p>		

I = Info, **D** = Discussion, **A** = Action

AGENDA

TYPE	AGENA ITEM	ACTION TAKEN
I	Check In	
I	Introductions & Membership	The co-chairs shared the membership and meeting schedule.
D	Council Purpose and Goals	Dr. Olson distributed a handout with the purpose, goals, and rules of engagement for the new college shared governance council model.
I	TEAMS Folders NCTC - College-wide Shared Governance Councils - Team LEARNING COUNCIL	John shared where the council documents are located in Teams. Forms and templates are also saved there.
A	Current Proposal Requests <ul style="list-style-type: none"> New D2L Feature, Automatic “0” for missing assignments. 	<p>The College Council listened to a presentation on one proposal: New D2L Feature, Automatic “0” for missing assignments.</p> <p>Karleen Delorme presented a proposal to turn on the new feature in D2L to automatically enter a zero if the due date is not met. Minnesota State directed colleges to meet with faculty and get their opinion on this status. Karleen worked with several faculty on this proposal and they agreed and preferred that the college turn this on</p>

		<p>for all courses. This will keep the student grade book up to date. Students will get immediate feedback when they miss an assignment. Faculty can adjust individual courses to customize how this will work for them. If approved by President Olson, the team will need to communicate to faculty regarding this change and any training needs.</p> <p>Vote – Recommended to forward to President Olson for approval.</p>
I	<p>Other Agenda Items:</p> <p>Enrollment Update</p>	<p>John provided a brief enrollment update. 2238 headcount, 688 FYE, up 3% after 10-day census. Net gain of 56 students and 10 FYE.</p> <p>There were 18 students dropped for nonpayment fall 2024. Drops were higher this year, as it was the first year that Northland didn't have COVID funds to cover payments for these students who were dropped. This is a great time to review the process for dropping students. Students who registered on the final day, were also dropped that evening. Need to create a process to minimize this. If someone has ideas, please complete a proposal request.</p> <p>Members requested conference rooms 622 and 290 for future meetings. ACTION: Julie will make changes.</p>
I	Future Proposal Requests	
I	Check Out	

PROPOSAL STATUS FROM PRESIDENT

	New D2L Feature, Automatic "0" for missing assignments.	Approved.
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NEXT MEETING

DATE	October 4, 2024	TIME	9am – 11am	LOCATION	EGF 280, TRF 515
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