

# LEARNING COUNCIL

## MEETING INFORMATION

<b>TITLE</b>	Learning Council		
<b>DATE</b>	December 6, 2024	<b>TIME</b>	9am – 11am
<b>LOCATION</b>	EGF 290, TRF 662	<b>RECORDER</b>	Julie Fenning
<b>CO-CHAIRS</b>	ADawn Nelson, John Fields	Invitees: Linda Samuelson, Sara Johnson	

I = Info, D = Discussion, A = Action

## MINUTES

TYPE	AGENDA ITEM	ACTION TAKEN
I	1. Check-In	
A	2. Approve Minutes	Not everyone had reviewed the minutes. Council review/approve the November and December minutes at the January meeting.
A	3. New Proposal Requests:	NONE
I	4. Standing Items: a. Continuous Improvement – Student Services Enrollment Services Event <ol style="list-style-type: none"> <li>Implement Northland CRM Salesforce</li> <li>Establish Targeted Recruiting Strategies</li> <li>Northland's Identity – Who Are We?</li> <li>Review and Implement Northland's Enrollment Process</li> <li>Eliminate Accuplacer Barrier</li> </ol>	<b>Continuous Improvement Project Update</b> <ul style="list-style-type: none"> <li><b>NCTC Identity:</b> <ul style="list-style-type: none"> <li>Finalizing student and employee surveys. Employee survey will be given during January in-service.</li> <li>Schedule student survey with Student Senate.</li> </ul> </li> <li><b>Elimination of Accuplacer</b> <ul style="list-style-type: none"> <li>Being discussed in Learning and Student Success Councils</li> </ul> </li> <li><b>Admissions Process:</b> <ul style="list-style-type: none"> <li>Sara Johnson is working on a process flowchart and updating the communication module.</li> <li>Once finalized, Stephanie will integrate the communication pieces into Salesforce.</li> </ul> </li> <li><b>Salesforce:</b> <ul style="list-style-type: none"> <li>Foundations Partners is building the system structure for Northland. Once complete, training will begin in December, with implementation in January 2025.</li> </ul> </li> <li><b>Targeted Marketing:</b> <ul style="list-style-type: none"> <li>Chad's team has not yet met. Now that the new recruiter is onboard, he will bring the</li> </ul> </li> </ul>

	<p>group together. The project will include digital marketing and targeted recruitment strategies.</p>	
	<p><b>b. Learning Council Proposal Updates:</b></p> <ol style="list-style-type: none"> <li>1. Eliminate Accuplacer for Course Placement</li> <li>2. CTE program nomenclature – ADawn Nelson</li> <li>3. Faculty Review of D2L Course Shell – Linda Samuelson</li> </ol>	<p>1. The goal is to get final recommendation and academic changes to AASC by April for minor changes. Planning to remove Accuplacer requirement for students as soon as possible. Fall 2025 or Spring 2026. <b>ACTION:</b> Sara will schedule the work group to work on AASC documents for February or April meeting. Workgroup: Sara, Mike Simmers, Adam Paulson, Sarah Dorn, Julie Roisland, Karleen Krogfoss, Dorinda Sorvig, ADawn Nelson, and Stephanie LeDuc. Will meet at the January 9<sup>th</sup> Curriculum work group.</p> <p>2. ADawn reported that the CTE program nomenclature work is in progress.</p> <p>3. Linda shared that faculty are interested in additional features in D2L for their courses. While they understand the Minnesota State has several requirements for the courses, she would like to see what is available to faculty in the modules that we currently have access to, and what additional add-ons could be purchased with new features. Karleen shared that all features available to faculty currently, are turned on and available for use. There is a document on the D2L website with a list of add-on features available for purchase. Faculty are requesting assistance in exploring these advanced features to see if they are worth purchasing for Northland. The eLearning committee used to explore these things. The Learning Council will in the new committee/council model. <b>ACTION:</b> Karleen will share this list with the Learning Council.</p> <p>There is work being done behind the scenes now, but the official launch will be at the January in-service, counting down required action items through to submission. The college will be asked to review the writing for each criterion throughout the process.</p>
	<p><b>c. HLC Update – John Fields</b></p>	
	6. Check Out	

## NEXT MEETING:

<b>DATE</b>	January 10, 2024	<b>TIME</b>	9am – 11am	<b>LOCATION</b>	EGF 280, TRF 515
-------------	------------------	-------------	------------	-----------------	------------------