NORTHLAND
COMMUNITY & TECHNICAL COLLEGE

MINUTES

LEARNING COUNCIL

MEETING INFORMATION

TITLE	Learning Council		
DATE	February 7, 2025	**TIME**	9am – 11am
LOCATION	EGF 290, TRF 662	**RECORDER**	John Fields
CO-CHAIRS	ADawn Nelson, John Fields	Invitees: Julie Roisland, Dorinda Sorvig	

I = Info, **D** = Discussion, **A** = Action

AGENDA

TYPE	AGENA ITEM	ACTION TAKEN
I	1. **Check-In**	

A	2. **New Proposal Requests:**
	   a. **Streamline Test Out/CPL Process** – Julie Roisland
	   b. **Global Military Learning Network** – Dorinda Sorvig
	   c. **CTE Nomenclature** 2nd Review – ADawn Nelson
		a. Streamline Test Out/CPL Process: Concerns brought forward that the steps in the form are often not followed, which can leave students in a problematic situation if they have already taken a test out and turns out to not be eligible for one. Another concern is that students are being significantly undercharged compared to the costs of a test out to Northland (e.g. student charged $50 but faculty paid $75). Sarah Dorn let us know that the system office uses MyCPL, which is streamlined and ready for us to use. RESOLUTION: Learning Council unanimously recommends that the President implements MyCPL and we begin training faculty and staff on how to use it. Until MyCPL is live, we minimally edit the current form to ensure the Registrar signs off before charging a student.
		
		b. Global Military Learning Network: This is not a new program but reconfiguring our current options to better serve veterans. A small group worked to streamline Northland's AA degree specifically to create a bridge into liberal arts for our veterans. Alex Tech and others are currently doing a bridge programs. Unlike Alex's model, the committee recommended to Learning Council that Northland waives Goal Area 9 (ethical and civic responsibility) for veterans who provide proof of military service. Alex is proscriptive about which courses veterans can take to fulfill Goal Area 9 whereas Northland would waive it. RESOLUTION: Learning Council unanimously recommends that the President support the bridge program and move it forward to AASC for implementation.
		
		c. CTE Nomenclature: When originally brought to Learning Council in early Fall 2024, a workgroup was created to flesh out the proposal and bring it back for a 2nd review. At this 2nd review,

		the workgroup presented their work to realign CTE nomenclature with that of Minnesota Career Clusters and Pathways. RESOLUTION: Learning Council unanimously recommends that the President support this work and move it forward for fine tuning and implementation.

l	**3. Standing Items:**
	a. Continuous Improvement – Student Services Enrollment Services Event
	  1. Implement Northland CRM Salesforce
	  2. Establish Targeted Recruiting Strategies
	  3. Northland's Identity – Who Are We?
	  4. Review and Implement Northland's Enrollment Process
	b. Learning Council Proposal Updates:
	  1. CTE program nomenclature – ADawn Nelson
	  2. Faculty Review of D2L Course Shell – Linda Samuelson
	c. HLC Update – John Fields
		3.a.1. Chad is leading this team. They did not get as far as they wanted in December-January and are continuing to work on broader implementation and training on SalesForce.
		
		3.a.2. No update.
		
		3.a.3. Dorinda is leading work on identity. The workgroup took the student survey to Student Senate for approval and are getting some feedback on the questions before editing and sending out to all Northland students.
		
		3.a.4. College Council received a proposal on establishing an Enrollment Management Plan and will move that work forward.
		
		3.b.1. See 2.c. above.
		
		3b.2. John updated the Learning Council on D2L pilots (if we wanted to pilot D2L Lumi for example). Process is for Northland to reach out to System Office with a request for pilot. System Office, Northland, and D2L meet to determine feasibility and pricing. Once agreed upon, System Office sets up the pilot. Jon Werth at the System Office said he would be happy to visit with Division Chairs or any Northland group if there are more questions. He informed me a pilot request was already submitted for D2L Lumi and the cost is $30 per user per semester for a pilot (all users including faculty, staff, students who would be in on the pilot).

	4. Open Agenda	
	5. Check-Out	

NEXT MEETING:

DATE	March 7, 2025	TIME	9am – 11am	LOCATION	EGF 280, TRF 662