

LEARNING COUNCIL

MEETING INFORMATION

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| TITLE | Learning Council -- Zoom Link if needed: https://minnstate.zoom.us/j/91955576544 | | |
| DATE | January 30, 2026 | TIME | 9am – 11am |
| LOCATION | EGF 290, TRF 662 | RECORDER | ADawn Nelson |
| CO-CHAIRS | John Fields , Stephen Nelson | | |

I = Info, D = Discussion, A = Action

AGENDA

| TYPE | AGENDA ITEM | ACTION TAKEN |
|------|---|--|
| | 1. Check-In - Attendance | |
| I, D | <p>2. New Proposal Requests</p> <p>a. Standard Operating Procedure: Adjunct Placement & Compensation (Action requested: review and feedback)</p> <ol style="list-style-type: none"> 1. Joseph – SOP hiring adjuncts, MSCF contract is very broad range 2. Dean needs to make a decision with no rubric 3. Makes Fairness and a starting point 4. Hiring authority has the final decision on amount 5. Future proposals – discuss and spread the word <p>c</p> <p>b. College platform software for Institutional Effectiveness (Action requested: review and feedback)</p> <ol style="list-style-type: none"> a. Centralized Intuitional Data – ONE location b. Watermark is an example c. Scott Foss bring him into this. d. Alicia Tanner, Drake S. and Joseph will be the task force and will investigate and will investigate: Costs, Platforms, Who is using it, Setup time(build and created/training) | <p>a. Unanimous Thumbs up</p> <p>b. Scott Foss into discussion. Form a task force to meet with Scott and make a recommendation next month.</p> |

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| | <p>c. CTE Wide College Wide Advisory Committee</p> <ol style="list-style-type: none"> 1. CTE Division Chairs be a part of this committee 2. Regional Focus and connecting the dots K-12 to post secondary vs local advisory | c. Unanimous Thumbs up |
| D | <p>3. New Items</p> <p>a. Discussion: Accommodations in off-campus learning environments John brought this – What happens for off site accommodations. Waiver of discussion with employer on accommodations. Have student bring accommodation letter from school/Dr./therapist. Jennifer – it’s up to the students to share those accommodations. It’s on the student to communicate. 2035P Northland Policy - it’s up to the students and should be on syllabus Bring this back to Student Services -</p> | |
| I, D | <p>4. Standing Items – Updates</p> <p>a. Workday Student (NextGen) Moving forward.</p> <p>b. NACEP accreditation – Joseph Agbeko & Maura Nelson CHS/OCHS partners. We are going through accreditation at this time. Maura Nelson – NACEP annual report was submitted last week for 24-25. She worked with google drive and Katlyn. NACEP March 10 and 11 Go to Maura and Lisa G. will be attending. 27-28 accrediting cycle – we are in the fact finding</p> <p>c. CHS- Wed., April 16th – Caleb Curfman will discuss Bring all HS Teachers/Counselors</p> <p>Standing Item:</p> <ol style="list-style-type: none"> a. Updates – Disseminate to the rest of the college. | |
| | 5. Open Agenda | |
| | 6. Check-Out | |
| | 7. | |

NEXT MEETING:

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|-------------|---------|-------------|---------------|-----------------|------------------|
| DATE | 2/13/26 | TIME | 9am – 10:30am | LOCATION | EGF 280, TRF 662 |
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