

# STUDENT SUCCESS COUNCIL

## MEETING INFORMATION

<b>TITLE</b>	Student Success Council		
<b>DATE</b>	September 27, 2024	<b>TIME</b>	9am – 11am
<b>LOCATION</b>	EGF 290, TRF 662	<b>RECORDER</b>	Julie Fenning
<b>CO-CHAIRS</b>	Sara Johnson, Lisa Bottem		

**I** = Info, **D** = Discussion, **A** = Action

## AGENDA

TYPE	AGENDA ITEM	ACTION TAKEN
I	Introductions & Membership Check-In	Member introductions and check-ins were shared.
D	Council Purpose and Goals	Shari reviewed the meeting process section of the College-wide Shared Governance Councils—Overview and Timeline document (Attachment)
I	TEAMS Folders NCTC - College-wide Shared Governance Councils - Team STUDENT SUCCESS COUNCIL	Sara reviewed the location of the Team's folder for the College-wide Shared Governance Councils – this is where the proposals, agendas and minutes can be found. This information will also be shared on the college-side minutes site in Sharepoint.
A	Current Proposal Requests: <ul style="list-style-type: none"> <li>History, Heritage and Awareness Calendar</li> </ul>	<p>Open dialogue and discussion took place across the council membership. Here are some of the comments and questions:</p> <ul style="list-style-type: none"> <li>Student Senate has approved a budget for events on the proposed calendar.</li> <li>How are we going to manage this calendar?</li> <li>Are we posting the activities on the web site?</li> <li>Who is in charge of this calendar?</li> <li>Many questions about event planning in general were stated: 1) process for putting events on the web? 2) forms to use when setting up events 3)</li> </ul> <p>Council had unanimous support of: Creating a small work group and submitting Proposal #2 to the SS Council on Oct. 25<sup>th</sup> with a recommendation</p>

		<p>regarding 1) what celebrations to include, and 2) who should be involved in each event.</p> <p><b>Work Group Membership:</b> Becca (Chair), Abdul, Katelynn and Christian (SS Presidents), Mindy and Amanda Johnson</p>
I	<p><b>Future Proposal Requests:</b></p> <ul style="list-style-type: none"> <li>• Graduation recommendation</li> <li>• College-wide Compliance Records (Lisa)</li> </ul> <p>Check-Out</p>	<p><b>Discussion: Graduation Committee</b> will report in to this council to further their plans and to garner support for graduation ceremonies at both locations. Sara will email Tiffany B., cc Julie, regarding current membership and cadence of presentations to the SS Council.</p> <p><b>Discussion: College-wide Compliance Records</b> – Lisa Bottem shared information regarding the lack of record-keeping with college-wide compliance documents. She noted that Riverland has a good example of how to share this type of information on their website to assure Title IV compliance. (Consumer Information) Current suggestions for review: where is the document hosted?, how long is it retained?, who's responsible?,</p> <p>Check-out was shared by all council members. Examples of comments: Thankful to be here; excited about the possibilities; like direction; learning process; very important thing; talking about things, lots of smiles on faces this year, let's make it a great place!; at first I was wondering how these councils would work, what was Shari thinking of, but it was good that we got to "action" on our first proposal; great to have staff and faculty and administration working together; voice and brilliance.</p>

**NEXT MEETING: October 25th**

<b>DATE</b>	October 25, 2024	<b>TIME</b>	9am – 11am	<b>LOCATION</b>	EGF 290, TRF 662
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