

STUDENT SUCCESS COUNCIL

MEETING INFORMATION

TITLE	Student Success Council		
DATE	February 28, 2025	TIME	9am – 11am
LOCATION	EGF 290, TRF 662	RECORDER	Lisa Bottem
CO-CHAIRS	Sara Johnson, Lisa Bottem		
MEMBERS	Present: Sara Johnson, Lisa Bottem, Becca Johnson, Sara Kleinvachter, Amanda Hoglo, Bobbie Taylor, Cory Floden, Mindy Rist, David Lovly, Michelle Benitt		

I = Info, D = Discussion, A = Action

AGENDA

TYPE	AGENDA ITEM	ACTION TAKEN
I	Check-In	
A	Current Proposal Requests: <ul style="list-style-type: none"> Discussed NCTC Policy/Procedures 2110, 3240 and 3340 Proposed reading through all 2000 level series at next meeting and inviting all employees to participate if they wish. Move next meeting to March 21st due to other conflicts. 	<p>Proposed updates/changes will be forwarded to ADawn Nelson and appropriate group for reading and review before going to AASC. Sara Johnson will make recommended/suggested updates discussed prior to forwarding. 3340P – trying to get website updated and also move Accuplacer to the bottom of policy. Tables might have to be removed to be ADA compliant and Title II accessible.</p> <p>Sara J proposed reviewing the 2000 policy series at the next meeting. Sara will invite all employees to participate if they wish. Employees will also be able to make policy update recommendations via email if they are unable to attend policy review.</p> <p>Meeting to be moved to March 21st as the 28th of March conflicts with other events. Will need to update rooms.</p>
D	Committee/Workgroup Updates: Continuous Improvement – Student Services <ol style="list-style-type: none"> Implement Northland CRM Salesforce Establish Targeted Recruiting Strategies Northland's Identity – Who Are We? 	<p>Updates:</p> <p>Chad and Sara J have met with Gail from Salesforce as well as admissions and recruiting staff. They are working on some forms that Distance MN currently utilizes. Chad and Sara J will meet with Gail again in the coming week.</p>



	<ul style="list-style-type: none">4. Review and Implement Northland's Enrollment Process5. Eliminate Accuplacer Barrier	Targeting high schools, meeting regularly, on strategy and ideas (continuing) Employees surveyed, Sara J will find out if students have been surveyed yet? Admission staff meeting bi-weekly the remainder of the year, monthly student affairs meetings, biweekly admissions recruitment & advisor meetings (ongoing) Elimination of Accuplacer approved at AASC, updated Guided Self Placement guides have been sent to advisors, pages with multiple measures being updated and in one place, 3340P going through updates, website updates in progress, Sarah Dorn has devoted 20+ hours in the past week updating multiple courses, etc. MN is considering dropping Alg 2 as a grad requirement, this would require further update in the future.
I/D	Open Agenda/Information Sharing <ul style="list-style-type: none">Consumer Information	Proposed website information has been forwarded to Chad
	Check-Out <ul style="list-style-type: none">Additional Item:	

PROPOSAL STATUS

Proposal	Council Recommendation	Date	President	Date
Consumer Information Review & Work Group	Approved	11/15/2024	Approved	
SalesForce Training	Approved	11/15/2024	Approved	
Student Wellness Room	Removed, being reviewed by another council	1/24/2025	Check Facilities Council for updates	
Library Extended Checkout	Extended hours approved by another council, options for extended check out recommended by council	1/24/2025	Check Facilities Council for updates	

NEXT MEETING: March 21, 2025, 8-9 a.m. TRF 662 or [Zoom](#)

Future Proposal Requests
N/A