



NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Division Chair Meeting

November 4, 2013

Noon

Polycorn: EGF-Room 290/TRF-Room 662

MINUTES

Attendees: Brian Huschle, Jodi Stauss-Stassen, Steve Crittenden, James Retka, Kari Koenig, Dorinda Sorvig, Andrew Dahlen, Andy Mueller, Erin Almlie, Brian Suckow, Karl Ohrn and Lori Johnson, Recorder

Absent: Justin Berry, Curtis Zoller

| Topic | Responsible Party | Discussion/Outcome |
|------------------------------|-------------------|--|
| Call to order | | Noon |
| 1. FY15 Schedule Development | | Brian Huschle asked for an update on the FY15 schedule development: <ul style="list-style-type: none">Proposed fall 2013 Liberal Arts schedules for both campuses have been forwarded to other divisions for information in development of their schedules.Tech and Allied Health/Nursing programs have until November 15th to submit their schedules.Erin and Andy will review the distance schedules for fall and spring to make necessary 2-year rotation changes and to check for any errors and/or omissions.<ul style="list-style-type: none">Need to check MUSC coursesNeed to check HIST/PLSC/SOCI courses |
| 2. 2-Year Course Rotation | | The 2-year rotation schedule sent out by Karl on October 4 th was reviewed and necessary changes noted: <ul style="list-style-type: none">MATH 1102 "Contemporary Math" to be offered every spring on TRF campus; every semester on EGF campus.PHIL 2000 "Logic" to be offered every spring on TRF campus; every fall on EGF |

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| | | <p>campus.</p> <ul style="list-style-type: none"> • ENGL 1012 “Applied Communications” to be offered every spring on EGF campus. • EDUC 2250 “Intro to Education” to be offered ITV every spring. • HPER 2270 “Health & Wellness” to be offered every semester online. • PLSC 1102 “American Govt/Politics” to be offered ITV summer 2014. • PLSC 2221 “Civil Liberties to be offered ITV summer 2015. • SPCH 1103 “Interpersonal Communications” to be offered every fall on EGF campus. • SPCH 1111 ”Small Group Communications” to be offered odd springs on EGF campus. • SPCH 2205 “Intercultural Communications” to be offered even springs on EGF campus. |
| 3. Program Requirement Courses | | <p>Some courses required for specific courses may need to be added to term schedules:</p> <ul style="list-style-type: none"> • Nursing students are asking about the possibility of adding CHEM 2205 “Survey Gen/Org/Bio Chem” to the TRF campus schedule. This course is currently offered online but students would like the option of an on-campus course. • JOUR 1101 “Mass Communications” is required for the Geospatial program and will need to be offered fall 2014 and then every spring on TRF campus beginning spring 2015. <ul style="list-style-type: none"> ○ The CCO needs to be reviewed for possible revision to include “critical consumer of the media” language. |
| 4. Next Meeting | | The next meeting will be held on Monday, November 18 th at Noon via Polycom: EGF-Room 301/TRF-Room 662. |
| Agenda for Next Meeting | | |
| Adjourned | | 12:50 pm. |