



## **Division Chair Meeting**

February 10, 2014

Noon

Polycom: EGF-Room 301/TRF-Room 662

### **MINUTES**

Attendees: Brian Huschle, Jodi Stauss-Stassen, Steve Crittenden, James Retka, Kari Koenig, Dorinda Sorvig, Andrew Dahlen, Andy Mueller, Erin Almlie, Brian Suckow, Justin Berry and Lori Johnson, Recorder

Absent: Curtis Zoller, Karl Ohrn

Topic	Responsible Party	Discussion/Outcome
Call to order		Noon
1. PSEO Courses	Brian Suckow	PSEO courses for students under the age of 18. What classes are they allowed to register for?
2. FY15 Budgets		Budget planning is currently underway for FY15. Deadline for equipment budget requests is next Friday, February 21 <sup>st</sup> . We will discuss budgets at the next meeting.
3. Fall 2014 Schedule		The Fall 2014 schedule will post to the web on March 1 <sup>st</sup> . Lori will send out the latest version for review. Please forward any necessary changes/corrections to Lori.
4. Spring 2015 Schedule		This meeting will break early to allow the Chairs to work on room scheduling for the Spring 2015 schedule. It will then be forwarded to Lori for entering.
5. Next Meeting		The next meeting will be held on Monday, February 24 <sup>th</sup> at Noon via Polycom: EGF-Room 301/TRF-Room 662.
Agenda for Next Meeting		FY15 Budget Discussion.
Adjourned		12:10 pm.

