



# NORTHLAND

## COMMUNITY & TECHNICAL COLLEGE

### **Division Chair Meeting**

February 24, 2014

Noon

Polycom: EGF-Room 301/TRF-Room 662

### **MINUTES**

Attendees: Brian Huschle, Jodi Stauss-Stassen, Steve Crittenden, James Retka, Dorinda Sorvig, Andrew Dahlen, Andy Mueller, Erin Almlie, Brian Suckow, Justin Berry, and Lori Johnson, Recorder

Absent: Curtis Zoller, Justin Berry, Kari Koenig, Karl Ohrn

Topic	Responsible Party	Discussion/Outcome
Call to order		Noon
1. FY15 Budget Discussion		No information yet from Business office. Jodi will request information for next meeting.
2. 2-Year Course Rotation Schedule		<p>Erin had several questions on the 2-year rotation schedule. She will update and forward to Chairs by March 15<sup>th</sup>:</p> <ul style="list-style-type: none"><li>• Intro to A&amp;P switched from spring to fall</li><li>• Intro to Political Science – even fall?<ul style="list-style-type: none"><li>○ Erin/Andy will check the fill rate of the current offerings and then revisit the rotation schedule</li></ul></li><li>• Intercultural Communication – every fall<ul style="list-style-type: none"><li>○ Erin will check enrollment history</li></ul></li><li>• Women's Literature – even spring-TRF</li><li>• Human Biology – even spring-EGF</li><li>• Environmental Science – odd spring-EGF (rotate with Human Biology)<ul style="list-style-type: none"><li>○ Andy will check to see when Environmental Science has run in the past<ul style="list-style-type: none"><li>▪ Every fall-Distance</li><li>▪ Every spring-TRF</li></ul></li></ul></li></ul>

3. Next Meeting		The next meeting will be held on Monday, March 17 <sup>th</sup> at Noon via Polycom: EGF-Room 290/TRF-Room 601.
Agenda for Next Meeting		FY15 Budget Discussion
Adjourned		11:50 pm.