



NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Division Chair Meeting

September 22, 2014

Noon

Polycom: EGF-Room 301/TRF-Room 662/AC-Room 13

MINUTES

Attendees: Jodi Stauss-Stassen, Carey Castle, James Retka, Curtis Zoller, Dorinda Sorvig, Andrew Dahlen, Andy Mueller, Erin Almlie, Brian Suckow, Justin Berry, Karl Ohrn and Lori Johnson, Recorder

Absent: Brian Huschle, Kari Koenig

Topic	Responsible Party	Discussion/Outcome
Call to order		Noon
1. Advisory Board Meetings-AMP Discussion		Jim & Jodi talked about the AMP and will present to the group advisory committees attending the fall dinners on each campus. They hope to have a brief survey/questionnaire ready for distribution at the meetings to hopefully gain feedback from the individual committees with what they would like to see included in the AMP.
2. Spring Advisory Board Dates		EGF Campus Group Advisory Board Meeting date was set for March 24 th . TRF Campus will not hold a group meeting in the spring. TRF Departments not joining the EGF group meeting will hold their own individual meetings.
3. Summer 2015 Schedule Discussion		Some questions on the 2-year rotation for summer course offerings were discussed. A few changes were made to the 2-year rotation: <ul style="list-style-type: none">• ENGL 2242 will not be offered ITV summer session• MATH 1003 will be put on the summer distance schedule• PLSC 2221 will be offered "odd summers" on distance schedule

		<ul style="list-style-type: none"> PSYC 2201 will be offered on summer distance schedule only
4. Budget Information		Jodi referred to a Deficit Reduction Information Packet that was sent out to faculty. This packet contains information regarding the deficit reduction decisions that will be made as the FY16 budget is planned.
5. Class Capacities		Jodi talked of the possibility of raising some class capacities thus eliminating some sections, to help with the budget deficit. Discussion was held and it was decided that it probably wouldn't make much of a difference in the number of sections offered and would probably do more harm than good if the faculty/student ratio was raised in the developmental courses.
6. EGF Facility Renovation Work Scheduled		Jodi distributed a map with the areas on the EGF campus that would be under construction for summer 2015. Once the summer schedule is published, the rooms will be looked at and switched if necessary to avoid the construction areas.
7. Faculty Concerns		None
8. Next Meeting		The next meeting will be held on Monday, October 6 th at Noon via Polycom: EGF-Room 301/TRF-Room 662/AC-Room 13.
Agenda for Next Meeting		
Adjourned		12:50 pm.