



# NORTHLAND

## COMMUNITY & TECHNICAL COLLEGE

### Division Chair Meeting

October 6, 2014

Noon

Polycom: EGF-Room 301/TRF-Room 662/AC-Room 13

### MINUTES

Attendees: Carey Castle, Dorinda Sorvig, Andrew Dahlen, Andy Mueller, Erin Almlie, Brian Suckow, Justin Berry, Karl Ohrn and Lori Johnson, Recorder

Absent: Brian Huschle, Jodi Stauss-Stassen, James Retka, Curtis Zoller, Kari Koenig

Topic	Responsible Party	Discussion/Outcome
Call to order		12:15 pm
1. Note on Tuition Eligibility for Developmental Courses		<p>Discussion was held on tuition eligibility for Math Foundations (MATH 0080). It was decided to add a note on the Math Foundation courses to make sure students are aware that these courses <u>do not</u> qualify for financial aid.</p> <p>Lori will add the following note to all sections of MATH 0080 on the spring schedule and forward:</p> <ul style="list-style-type: none"><li>• “Not financial aid eligible”</li></ul>
2. Welter World Citizen Award		<p>Karl reported on the Welter World Citizen Award process. The student nominated should most exemplify global citizenship.</p> <ul style="list-style-type: none"><li>• Each college can nominate one student (cannot be a previous recipient) and will determine its own selection process.</li><li>• Awards will be granted on a first come, first serve basis on the time/date stamp of the email submission.</li><li>• Division Chairs will add the nomination task to the agenda of first meeting each semester so that the name can be submitted as soon as the nomination window is open.</li></ul>

Russell Beier Memorial Award		<p>The Russell Beier Memorial Award is given to one EGF student each spring semester.</p> <ul style="list-style-type: none"> <li>The nomination process will be added to the agenda of the first Division Chair meeting of the spring semester.</li> </ul>
3. Adult Pathways to Postsecondary Forum		<p>Karl talked about the upcoming Adult Pathways to Postsecondary Forum in Detroit Lakes on November 3<sup>rd</sup>. So far, Ralph Cox has expressed an interest in participating. Anyone else interested in attending should let Karl know as he will be registering the team from Northland.</p> <p>Karl will forward to the chairs the email and information he shared earlier with the developmental faculty regarding the forums.</p>
4. Fall Group Advisory Committee Dinner/Meeting		<p>Carey asked about the upcoming group Advisory Committee Dinner/Meeting to be held on each campus in October. He will be able to attend the dinner/meeting on October 20<sup>th</sup> on the TRF campus but not the one in EGF on October 27<sup>th</sup>. Carey asked for the committees who will not be participating in the group events and would like to offer his assistance/attendance at their individual meetings.</p> <p>Karl will ask Rita Lealos to provide him with the names of the groups not participating in the group meeting so that he can contact them.</p> <p>Lori will give Carey the names of the groups not participating in the group dinner on the TRF campus.</p>
5. High School Career Exploration Course		<p>Andrew talked about a new High School Career Exploration course for spring semester on the TRF campus. Lincoln high school students will be able to enroll in a course that will explore the technical programs on the TRF campus. The course will run for three weeks in each program and will give high school juniors a “taste” of the college experience before they are able to enroll in their senior year.</p>
6. Faculty Concerns		None
7. Next Meeting		<p>The next meeting will be held on Monday, October 20<sup>th</sup> at Noon via Polycom: EGF-Room 301/TRF-Room 662/AC-Room 13.</p>
Agenda for Next Meeting		
Adjourned		12:55 pm