



## **Division Chair Meeting**

March 16, 2015

Noon

Polycom: EGF-Room 290/TRF-Room 662/AC-Room 13

### **MINUTES**

Attendees: Brian Huschle, Jodi Stauss-Stassen, Carey Castle, James Retka, Dorinda Sorvig, Kari Koenig, Andrew Dahlen, Andy Mueller, Erin Almlie, Brian Suckow, Justin Berry, Karl Ohrn and Lori Johnson, Recorder

Guests (Student Services): Rocky Ammerman, Gerry Schulte, Kelsey Blowers, Lisa Bottem, Bobbie Taylor

Absent: Curtis Zoller

Topic	Responsible Party	Discussion/Outcome
Call to order		Noon
1. Policy 3090-Grading Policy 3070 - SAP		<p>Student Services staff joined the group and presented on upcoming policy changes:</p> <ul style="list-style-type: none"><li>• Policy 3090 – Grading<ul style="list-style-type: none"><li>○ Upon faculty recommendation FN can be changed to “W” within 1<sup>st</sup> four weeks of semester (during refund period).</li></ul></li><li>• Policy 3070 – SAP<ul style="list-style-type: none"><li>○ Changed from:<ul style="list-style-type: none"><li>▪ 1<sup>st</sup> suspension – 1 semester</li><li>▪ 2<sup>nd</sup> suspension – 1 year</li><li>▪ 3<sup>rd</sup> suspension – 5 years</li></ul></li><li>○ Changed to:<ul style="list-style-type: none"><li>▪ Each suspension is one calendar year.</li><li>▪ Students will come back on a probationary status and will need to complete a success plan with advisor.</li><li>▪ Students must always appeal for Financial Aid.</li></ul></li></ul></li></ul>

2. Welter Wold Citizen Award	Karl Ohrn	Karl reminded the group that nominations are due by 3:00 pm on Wednesday, March 18 <sup>th</sup> . The awards are on a first-come, first-served basis, so the sooner our nomination is submitted, the more likely our student is to receive the award.
3. Fall Advisory Committee Meeting Dates		The dates for the Fall Group Advisory Committee Meeting were chosen: <ul style="list-style-type: none"> <li>• TRF Campus meeting will be held Tuesday, October 20<sup>th</sup> at 6:00 pm.</li> <li>• EGF Campus meeting will be held Tuesday, October 27<sup>th</sup> at 6:00 pm.</li> </ul>
4. Spring Advisory Committee Meeting		Brian reminded the group of the EGF Spring Group Advisory Committee Dinner/Meeting coming up next Tuesday, March 24 <sup>th</sup> at 6:00 pm. The TRF campus will not host a group meeting this spring.
5. Russell Beier Award (EGF)		Brian will meet with EGF Chairs to review nominations and select award recipient.
6. Purchasing Shutdown		Carey announced that the FY15 purchasing shutdown is scheduled for the end of March.
7. FY16 Budget Requests		The deans will be responsible for FY16 budget request awards.
8. Faculty Concerns		None.
9. Next Meeting		The next meeting will be held on Monday, March 30 <sup>th</sup> at Noon via Polycom: EGF-Room 301/TRF-Room 662/AC-Room 13.
Agenda for Next Meeting		Academic Program Search Tool – Chad Sperling will present information to group.
Adjourned		12:25 pm.