



Division Chair Meeting

February 13, 2017

Noon

Video Conf.: EGF-Room 301/TRF-Room 735/AC-Room 16

MINUTES

Attendees: Jodi Stauss-Stassen, Mike Curfman, Curtis Zoller, Dorinda Sorvig, Kari Koenig, Linda Samuelson, Kent Wagner, Erin Almlie, Brian Suckow, and Lori Johnson, Recorder

Absent: Brian Huschle, Carey Castle, Justin Berry, Karl Ohrn

Topic	Responsible Party	Discussion/Outcome
Call to order		noon
1. Suspended Academic program Review	Carey	<p>Carey was absent but Mike and Jodi gave an update on the suspended programs. Lori will forward the review documentation provided by Carey.</p> <ul style="list-style-type: none">• Digital Media Production (AAS/Diploma/Certificate) – Mike reported that there were 44 graduates in Minnesota with only 39 projected openings in this field. This, along with the financial strains the college is experiencing, do not warrant reinstatement of this program at this time.• Massage Therapist – Jodi indicated that there is one more year for this program to remain on the suspended list. The job market and the low student enrollment over the last five years, along with the current financial state of the college does not support reinstating the program at this time.• Health & Fitness Specialist – Mike and Jodi shared the rationale for not reinstating this program. There are non-credit options available which allows potential students the opportunity to test out and obtain a certificate without the need for completing the program.

2. Current Year Academic Schedule Status		Summer staffing is mostly completed. Spring second-half classes that are not “reserves” are staffed will run.
3. Upcoming Academic Year Schedule Status		<p>Fall schedule is set to post to the web on March 1st. Staff assignments are still needed.</p> <ul style="list-style-type: none"> • TRF is still missing CRJU and AGRG for fall. • New course for fall: PHIL 2220 “Environmental Ethics” (areas 2,6,10) • New program for EGF campus for fall: Manufacturing Process Technology (MAPT). This program will be geared more towards the employee needs of companies such as Crystal Sugar and Philadelphia Macaroni Company. <p>Spring schedule entry is mostly complete. Areas still needed:</p> <ul style="list-style-type: none"> • EGF - CARP, FIRE, HLTH, NURS, OTAC • TRF - CRJU, AGRG, NURS, PAET • Distance schedule with section numbers needed from Distance Office.
4. Faculty Concerns		None
5. Campus Specific Items		N/A
6. Next Meeting		The next meeting will be held on Monday, February 27 th at noon via Polycom: EGF-Room 301/TRF-Room 662/AC-Room 16.
Agenda for Next Meeting		
Adjourned		12:20 pm.