



NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Division Chair Meeting

March 27, 2017

Noon

Video Conf.: EGF-Room 301/TRF-Room 662/AC-Room 16

MINUTES

Attendees: Brian Huschle, Jodi Stauss-Stassen, Dorinda Sorvig, Kari Koenig, Linda Samuelson, Kent Wagner, Erin Almlie, Brian Suckow, Justin Berry, Karl Ohrn and Lori Johnson, Recorder

Absent: Carey Castle, Mike Curfman, Curtis Zoller

Topic	Responsible Party	Discussion/Outcome
Call to order		noon
1. Welter World Citizen Award Winner – Sarah Solomon	Karl	Karl shared Welter World Citizen Award Winner for Spring 2017 – Sarah Solomon. Sarah was nominated by Justin Berry. Justin shared a brief summary of Sarah's "story". He suggested possibly running an article on the college website under "NCTC Stories" about Sarah's journey from childhood through her college experience at Northland.
2. Review of Policy 3330	Jodi	Jodi shared a copy of 3330 Advisory Committee Policy – This policy is up for a yearly policy review. She wanted to remind the group that there was a policy on Advisory Committees and asked the group to review. There is also a handbook for Advisory Committees available on the website.
3. Leveraged Equipment (Round 2) and Perkins Equipment	Brian H	<p>Purchasing for the initial allocation is just finishing up. All priority 1's were funded (at least partially).</p> <p>Kent is working on vehicle purchase. There will be sufficient funding for this purchase. We are hoping to use approximately \$15,000 from leveraged equipment funds and \$2,000 through Perkins.</p> <p>Leftover funds from other institutions will become available after final purchases are made in round 1. We could get \$30,000 in additional funding or more if we get cash donations.</p>

		<p>There is \$27,800 available in Perkins funding – Purchases made with these funds MUST be on site by June 30th.</p> <p>Round 2 funding available. All Priority 1 requests will be funded before going to Priority 2's. Discussion was held on funding some of the Priority 2's or possibly purchasing some additional equipment needed since initial allocation was made. Item's needed:</p> <ul style="list-style-type: none"> • MAPT program will need some equipment for fall start • CRJU Dispatch equipment needed. This equipment has a \$120,000 value and we can get it for \$32,000. • Carpentry is going to a new shop model – will need two dust collectors • Carpentry will need two contractor trailers – Cost for two plus cost of wrapping - \$20,000 <p>Brian asked if everyone agreed to use the additional funding for new equipment needed instead of starting on the Priority 2 requests. Everyone agreed to this proposal.</p>
4. Current Year Academic Schedule Status		Summer staffed except for ADMS Internship. Brian has someone available, if anyone registers for this course.
5. Upcoming Academic Year Schedule Status		<p>Fall registration will open April 1st. Fall 2017:</p> <ul style="list-style-type: none"> • TRF – CRJU curriculum changes were approved through AASC. Karleen is currently updating the curriculum records/adding new courses. Lori will enter schedule when this is complete. <p>Spring 2018:</p> <ul style="list-style-type: none"> • TRF – AGRG schedule needed • EGF – MAPT and PHLB needed <p>Kent brought up excess load for Andrew Dahlen for next fall with him teaching the new MAPT courses on the EGF campus. Brian said that an adjunct would be picking up part of the ETAS load for the days Andrew is on the EGF campus.</p>
6. Faculty Concerns		None.
7. Campus Specific Items		None.
8. Next Meeting		The next meeting will be held on Monday, April 10 th at noon via Polycom: EGF-Room 301/TRF-Room 662/AC-Room 16.
Agenda for Next Meeting		
Adjourned		12:30 pm.