



Division Chair Meeting

April 24, 2017

Noon

Video Conf.: EGF-Room 301/TRF-Room 662/AC-Room 16

MINUTES

Attendees: Brian Huschle, Jodi Stauss-Stassen, Mike Curfman, Curtis Zoller, Carey Castle, Dorinda Sorvig, Kari Koenig, Linda Samuelson, Kent Wagner, Erin Almlie, Brian Suckow, Justin Berry and Lori Johnson, Recorder

Absent: Karl Ohrn

| Topic | Responsible Party | Discussion/Outcome |
|--|-------------------|---|
| Call to order | | noon |
| 1. FY18 Academic Budget Requests | Jodi | Jodi led discussion on prioritizing the FY18 budget requests on worksheet she had provided. The group discussed and prioritized the requests with the exception of a few items that needed follow-up. The supervising deans will follow up on the open items in their program areas and forward the needed information to Jodi so that she can update the worksheet. Jodi will then forward updated worksheet to the committee for review prior to the next meeting so that the final prioritizing can be completed. |
| 2. Transition Plans for Pre-program Majors | Brian H | Brian addressed issues Student Services is having with transition plans for program changes. This would pertain to pre-program majors affected by a program change. <ul style="list-style-type: none"> • DARS can't track requirements for students who have previously declared major. • Are students "grandfathered" in if they have chosen major prior to program requirement changes? • What would be a reasonable time-limit for students? Further discussion will be held at the next meeting. |
| 3. Set Fall Meeting Schedule | Group | Unable to set Fall meeting schedule at this time. Will add to agenda for next meeting to see if chairs have been chosen for next year so schedule can be determined. |

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| 4. Current Year Academic Schedule Status | | Not addressed. |
| 5. Upcoming Academic Year Schedule Status | | Not addressed. |
| 6. Faculty Concerns | | N/A |
| 7. Campus Specific Items | | N/A |
| 8. Next Meeting Agenda for Next Meeting | | <p>The next meeting will be held on Monday, May 1st at noon via Polycom: EGF-Room 301/TRF-Room 662/AC-Room 16.</p> <p>1) Finalize Prioritization of FY18 Academic Budget Requests. 2) Further Discussion on Transition Plans for Pre-program Majors. 3) Set Fall meeting schedule.</p> |
| Adjourned | | 1:00 pm. |