



Division Chair Meeting

February 8, 2019

10:00am

Video Conf.: EGF-Room 301/TRF-Room 461B/AC-Room 16/Virtual WebEx

MINUTES

Attendees: Brian Huschle, Mike Curfman, Curtis Zoller, Linda Samuelson, Erin Almlie, Brian Suckow, Justin Berry, ADawn Nelson and Lori Johnson, Recorder

Absent: Jodi Stauss-Stassen, Dorinda Sorvig, Kari Koenig

Topic	Responsible Party	Discussion/Outcome
Call to order		10:00 am
1. Liberal Arts Pathways	Brian H	<p>Brian talked about Minnesota State Transfer Pathways. He and Lynette Neppel met and discussed changes needed for Sociology Pathway:</p> <ul style="list-style-type: none">• Lynette will update CCO's to meet state requirements and submit to AASC• Program progression was also reviewed and will be modified as needed<ul style="list-style-type: none">○ Will follow 2-year rotation as much as possible○ Programs on each campus will be reviewed to see when specific courses are needed <p>Brian and Linda discussed the History Pathway. Linda indicated that she was currently working on the World History I and II courses and would like to get them updated before starting on the History pathway. Brian will send Linda the link to the State Pathways requirements to follow when working on the CCO's.</p> <p>A discussion was held on the web page layout and some modifications were agreed upon to make it clearer for students to know what is offered and can be achieved at NCTC.</p>

		<ul style="list-style-type: none"> • Program page needs two sections <ul style="list-style-type: none"> ○ First (top) <ul style="list-style-type: none"> ▪ Minnesota transfer curriculum ▪ Minnesota transfer curriculum URL ▪ 2-year rotation ▪ Work with advisors to select courses specific to meet your goals ○ Second (bottom) – Minnesota State Designated Pathways
2. Leveraged Equipment Request Change	Curtis Z	<p>Curtis requested a change in the budget request by the Precision Ag program for a combine simulator - JD no longer manufactures the simulator. ADawn looked at some options from zSpace that could be used in multiple programs. Other areas:</p> <ul style="list-style-type: none"> • The new Biology labs in EGF are working on a virtual reality space • Aerospace programs <p>Brian said this equipment request change needed to be reviewed and approved by this committee. All agreed to the change.</p>
3. Current Year Academic Schedule Status		<p>Current Year Academic Schedule Status:</p> <ul style="list-style-type: none"> • Lori is working through the summer rotation process.
4. Upcoming Academic Year Schedule Status		<p>Upcoming Academic Year Schedule Status:</p> <p>Fall – the following areas are missing:</p> <ul style="list-style-type: none"> • TRF Campus – Aerospace programs (AVIA,GINT,IMAG,UAST) <p>Spring – the following areas are missing:</p> <ul style="list-style-type: none"> • EGF Campus – CMAE, ETAS • TRF Campus - AVIA, ETAS, GINT, IMAG, UAST
5. Faculty Concerns		None
6. Campus Specific Items		None
7. Next Meeting		The next meeting will be held on Friday, February 22 nd at 10:00am via Video Conf.: EGF-Room 301/TRF-Room 461B/AC-Room 16/Virtual WebEx.
Agenda for Next Meeting		
Adjourned		10:50 am