



Division Chair Meeting

April 19, 2019

10:00am

Video Conf.: EGF-Room 301/TRF-Room 461B/AC-Room 16/Virtual WebEx

MINUTES

Attendees: Brian Huschle, Jodi Stauss-Stassen, Curtis Zoller, Dorinda Sorvig, Linda Samuelson, Erin Almlie, Brian Suckow, Justin Berry, ADawn Nelson and Lori Johnson, Recorder

Absent: Mike Curfman, Kari Koenig

Topic	Responsible Party	Discussion/Outcome
Call to order		10:00 am
1. FY20 Leveraged Equipment Prioritization	Jodi	<p>Jodi updated Budget Request spreadsheet with prioritization information and sent to the group for review. Some of the Priority #1 requests have already been approved for purchase with remaining FY19 funds. If there are any funds available after purchasing, some additional items may be added for purchase prior to June 30th.</p> <p>Automotive Services had one of their FY20 Priority #1 requests approved for purchase with FY19 funds. Mark Johnson submitted a request to have an item added as a Priority #1 for FY20. This was not approved by the group.</p> <p>FY20 Funding will be awarded in July. Faculty will be notified when they can purchase approved equipment.</p>
2. Russel Beier Award	Jodi H	Nominations were reviewed, and a vote was taken. The group selected Matt Meuwissen as this year's award recipient.

3. Fall Division Chair Meeting Schedule	Brian H	The chairs for next year haven't been appointed yet. Linda will talk to TRF Chapter President to see if nominations can be turned in to President Bona so that decision can be made. We will revisit at the next meeting.
4. Current Year Academic Schedule Status		<p>Current Year Academic Schedule Status.</p> <ul style="list-style-type: none"> • Adding an online section of Microbiology for summer was discussed. • Possible summer class cancellations will be considered at the end of April.
5. Upcoming Academic Year Schedule Status		<p>Upcoming Academic Year Schedule Status:</p> <ul style="list-style-type: none"> • Fall 2019 is now posted. Registration opened April 1st. <ul style="list-style-type: none"> ○ Possible curriculum changes for AVIA and WELD on TRF campus. <ul style="list-style-type: none"> ▪ AVIA will not have changes for FY20 ▪ Proposed TRF campus WELD changes will be addressed at the AASC meeting next week. ▪ CONE will have some Gen Ed changes. Erin will be notified of modifications needed. ○ Staff needed in the following areas: <ul style="list-style-type: none"> ▪ EGF - ACCT,BIOL,BUSN,CRLT,EMTB,EMTP,ENGL, HIST,HLTH, HPER,MATH,NURS,OTAC, PHIL,PNSG,RADT,SOCI,SPCH ▪ TRF - AGRG,AVIA,FYEC,HIST,HLTH,HPER,NURS,PNSG,SOCI, SPCH ▪ Distance - BIOL,HIST,HLTH,HPER,JOUR,PHIL,PLSC,PNSG,PSYC, SOCI,SPCH • Spring 2020 schedule entered. Will post to web on September 15th with registration opening on October 15th. <ul style="list-style-type: none"> ○ Staffing still needed in many areas. Lori sent STAFF TBA list out to committee. • Summer 2020 entered
6. Faculty Concerns		None
7. Campus Specific Items		EGF group broke to discuss their campus specific items.
8. Next Meeting		The next meeting (the last for the term) will be held on Friday, May 3 rd at 10:00 am via Video Conf.: EGF-Room 301/TRF-Room 461B/AC-Room 16/Virtual WebEx.
Agenda for Next Meeting		1. Fall Meeting Schedule – Brian H
Adjourned		10:35 am