

# NORTHLAND

## COMMUNITY & TECHNICAL COLLEGE

### Division Chair Meeting

November 4, 2019

2:00 pm

Video Conf.: EGF-Room 290/TRF-Room 461F/AC-Room 16

### MINUTES

Attendees: Brian Huschle, Jodi Stauss-Stassen, Mike Curfman, Dorinda Sorvig, Kari Koenig, Linda Samuelson, Erin Almlie, Brian Suckow, Justin Berry, ADawn Nelson and Lori Johnson, Recorder

Absent: Curtis Zoller, Bob Wold

Topic	Responsible Party	Discussion/Outcome
Call to order		2:00 pm
1. Leveraged Equipment Update	Jodi	After the October 21 <sup>st</sup> Division Chair meeting, Jodi sent out the list of items approved for purchasing with the FY20 leveraged equipment funds. Nothing has changed since then. Haven't heard yet if there will be any Perkins funds available.
2. Current Year Academic Schedule Status		Current Year Academic Schedule Status. <ul style="list-style-type: none"><li>• Registration for Spring and Summer 2020 opened on October 15<sup>th</sup>.</li></ul>
3. Upcoming Academic Year Schedule Status		Upcoming Academic Year Schedule Status: <ul style="list-style-type: none"><li>• Dates to remember:<ul style="list-style-type: none"><li>○ October 15 – First draft of Fall 2020 Liberal Arts/Business/Health schedules was due</li><li>○ November 1 – Final draft of Fall 2020 Liberal Arts/Business/Health schedules due</li><li>○ November 15 – Final draft of Fall 2020 Technical/Occupational schedules due</li><li>○ December 2 – First draft of Spring 2020 &amp; Summer 2021 Liberal Arts/Business/Health schedules due</li><li>○ January 15 -Final draft of Spring 2021 &amp; Summer 2021 Liberal Arts/Business/Health schedules due</li><li>○ January 29 – Final draft of Spring 2021 &amp; Summer 2021 Technical/Occupational schedules due</li></ul></li></ul>

4. Faculty Concerns		None
5. Campus Specific Items		None
6. Next Meeting  Agenda for Next Meeting		The next meeting will be held on Monday, November 18 <sup>th</sup> at 2:00 pm via Video Conf.: EGF-Room 301/TRF-Room 461F/AC-Room 16.
Adjourned		2:15 pm