

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Division Chair Meeting

August 6, 2020

8:30 am

Zoom Meeting

MINUTES

Attendees: Brian Huschle, Jodi Stauss-Stassen, Curtis Zoller, Dorinda Sorvig, Kari Koenig, Linda Samuelson, Erin Almlie, Brian Suckow, Justin Berry, ADawn Nelson, Bob Wold and Lori Johnson, Recorder

Absent:

Topic	Responsible Party	Discussion/Outcome
Call to order		8:30 am
1. COVID Syllabus Language	Linda	Linda provided a document for the group to review regarding COVID Language to include in Syllabus.
2. Final Exam Schedule	Linda	Linda provided the Fall 2020 and Spring 2021 Final Exam Schedules for the group to review.
3. Fall In-Service Draft	Brian H	Brian provided a draft of the Fall In-Service Agenda for the group to review

4.		
5.		
6.		
7. Current Year Academic Schedule Status		Current Year Academic Schedule Status.
8. Upcoming Academic Year Schedule Status		<p>Upcoming Academic Year Schedule Status:</p> <ul style="list-style-type: none"> • Fall – Staffing complete except for: <ul style="list-style-type: none"> ○ EGF ARTS and PNSG Clinical I (late start). ○ TRF AVIA Make-Up class. • Spring – Some Staffing still needed.
9. Faculty Concerns		
10. Campus Specific Items		

11. Next Meeting Agenda for Next Meeting		The next meeting will be held on: _____ via Zoom.
Adjourned		