

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

Division Chair Meeting

September 28, 2020

2:00 pm

Zoom Meeting

MINUTES

Attendees: Brian Huschle, Jodi Stauss-Stassen, Curtis Zoller, Dorinda Sorvig, Linda Samuelson, Erin Almlie, Brian Suckow, Justin Berry and Lori Johnson, Recorder

Absent: Kari Koenig, ADawn Nelson & Bob Wold

Topic	Responsible Party	Discussion/Outcome
Call to order		2:00 pm
1. Welter World Citizen Award Nomination Review	Brian H	<p>One nomination was received for the Welter World Citizen Award. This group reviewed the nomination and approved the nominee for submission to receive the scholarship.</p> <p>The SOP for this award is outdated and will be revised by Jason Pangiarella and forwarded to this committee for review.</p>
2. Perkins Update	Curtis	<p>Curtis said that the main push this year would be to establish a mentor/mentee project with the high schools. Because of the COVID limitations, a virtual process will need to be developed with Perkins funding. There is approx. \$23,000 for this project</p> <p>There is approx. \$44,000 available. This will be used on COVID planning. Items identified that had COVID mandated changes:</p> <ul style="list-style-type: none">• Criminal justice simulators• Fire breathing apparatus <p>After these items are purchased, Priority One items will be reviewed again for purchase with any remaining funding. Items that will take priority:</p> <ul style="list-style-type: none">• Safety/COVID items• Items that are worn out so are no longer safe to use will need to be replaced.
3. Current Year Academic Schedule Status		Current Year Academic Schedule Status.

		<ul style="list-style-type: none"> • Fall 2020 – Staffing complete except for: <ul style="list-style-type: none"> ○ TRF – AVIA Make-Up class (late start) – Curtis has instructor • Spring 2021 <ul style="list-style-type: none"> ○ Some Staffing still needed <ul style="list-style-type: none"> ▪ Art classes on the EGF campus will need an instructor ▪ English department might have some changes ○ Spring and Summer schedules will post to web on October 1st with registration opening October 15th
4. Upcoming Academic Year Schedule Status		<p>Upcoming Academic Year Schedule Status:</p> <ul style="list-style-type: none"> • First draft of Liberal Arts/Business/Health due November 1st or “Novemberish”. <ul style="list-style-type: none"> ○ The Fall 2020 schedule will be used as a starting point for building the Fall 2021 schedule.
5. Faculty Concerns	All	<p>Assessment Academy Progress: Brian said that he has an appointment to meet with Julie to work on this.</p> <p>COVID testing in TRF this week. Jodi announced that free COVID testing is being done at the Huck Olsen Civic Center on Tuesday, Wednesday and Thursday of this week from 12:00-6:00pm.</p> <p>Faculty chairs indicated students like having the Zoom recordings available for review.</p> <p>Update on how things are going when chairs are meeting with program faculty about the spring schedule. Are they having issues with delivery modes?</p> <ul style="list-style-type: none"> • Allied health and nursing programs are going well. The faculty are happy that the labs can be held on campus. • Technical programs are glad to be face-to-face and things are going good at this time. • Faculty are getting used to the technology and can work though the difficulties easier. • Differing views of those teaching remote only and those teaching some in-person may be creating tension.
6. Campus Specific Items		N/A
7. Next Meeting		The next meeting will be held on Monday, October 12 th at 2:00 pm via Zoom.
Agenda for Next Meeting		
Adjourned		2:45 pm