

# NORTHLAND

## COMMUNITY & TECHNICAL COLLEGE

### Division Chair Meeting

November 9, 2020

2:00 pm

Zoom Meeting

### MINUTES

Attendees: **Brian** Huschle, **Jodi** Stauss-Stassen, **Curtis** Zoller, **Dorinda** Sorvig, **Kari** Koenig, **Linda** Samuelson, **Erin** Almlie, **Brian** Suckow, **Justin** Berry, **ADawn** Nelson, **Jeff** Bell.

Absent: Bob Wold, Lori Johnson

Topic	Responsible Party	Discussion/Outcome
Call to order		2:00 pm
1. Thank you	Curtis	Curtis appreciates the work of this groups – especially since TRF dean has been absent the last few months!
2. Perkins Update	Curtis	No significant updates this week. Will have more new info next week.
3. Current Year Academic Schedule Status		<p>Current Year Academic Schedule Status.</p> <ul style="list-style-type: none"><li>• Spring 2021 Staffing still needed:<ul style="list-style-type: none"><li>○ <b>FIRE courses</b> – Justin to check with Chuck Marcott</li><li>○ PNSG clinical courses</li><li>○ <b>Med Term ITV class &amp; distance classes:</b> Jodi working on Med Term.</li><li>○ <b>AVIA Make-Up class:</b></li><li>○ <b>OCHS classes: AGRG 1105, CPTR 1138, MATH 1110.</b> Erin waiting to hear back from Don C for CPTR. ADawn will take AGRG 1105. Ben H can also add names when Lori is gone. Algebra may not run.</li><li>○ <b>Distance courses: PHYS 1112, PSYC 2201</b> (may be adjunct, waiting to see if coaches load changes and if they want overload. If not, an adjunct is willing to take it (Jenna Schmidt). Erin will ask adjunct if PHYS runs.</li></ul></li></ul> <p><b>Spring</b> currently models fall schedule – many Hyflex courses. If faculty asking questions about spring lecture-based classes delivery due to Covid rate increase, talk to their supervisor/Brian. Faculty may want to keep students off campus as much as possible – that's ok. Encourage to talk to dean/Brian.</p>

		MDH advised continue same precautions for spring and for sure summer. Brian recommends building fall schedule same as this year.
4. Upcoming Academic Year Schedule Status	Linda/Erin	<p>Upcoming Academic Year Schedule Status:</p> <ul style="list-style-type: none"> <li>• First draft of Liberal Arts/Business/Health due Novemberish</li> <li>• Chemistry for next fall – leave as is for now.</li> </ul> <p><b>-Clarification needed if want evening courses next fall-</b> weren't offered this fall or spring due to many being offered online. Only a few pre-reqs for nursing students and paramedic students were evening offerings (A &amp; P I &amp; II sequence). Band could be offered if person-to-person contact allowed.</p> <p>Math apps also is in evening. Are other times/offerings for it. Dorinda will check with PN advisors to see if many request it in evenings.</p> <p>Is it worth keeping A &amp; P in eve? Campus is open until 7p for student access. Brian and Jodi will bring this to campus management meeting.</p> <p>-Music adjunct for EGF is now living out of state so if it's in person next fall, will need another faculty. Brian and Linda have talked about this.</p>
5. Faculty Concerns		When will section cuts of courses take place for spring? Numbers have increased since last week. 15.8% down in registrations compared to last year at this time. Brian hasn't looked at numbers yet. Jodi zeroed out several health courses for spring today since she doesn't think we'll need them.
6. Campus Specific Items		N/A
7. Next Meeting		The next meeting will be held on Monday, November 23 <sup>rd</sup> at 2:00 pm via Zoom.
Agenda for Next Meeting		
Adjourned		